

**CHESTFIELD PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 12 March 2018**

**Present:** Parish Cllr Steve Bailey (Chairman)  
Parish Cllr Tricia Chapman  
Parish Cllr Anne Loder  
Parish Cllr David Fitzpatrick  
Amanda Sparkes, Clerk to the Council  
  
No residents

137. **CHAIRMAN'S WELCOME**

Cllr Bailey welcomed everyone to the meeting. Apologies for absence were received and accepted from Parish Cllr Chris Brealy (Vice Chairman) – annual leave; Parish Cllr Bob Todd (annual leave); Parish Cllr Pat Gibson (unwell); Parish Cllr Chris Ellis (family commitment), Canterbury City Cllr Jenny Samper (at another meeting) and KCC Cllr John Simmonds (unwell).

138. **MEMBERS' INTERESTS** – Cllr Chapman reminded everyone that she had an interest if Grasmere Pasture is mentioned at any point in the meeting. Cllr Bailey is about to change employment and when he does so he will complete a new Declaration of Pecuniary Interest form for CCC.

139. **VACANCY** – The vacancy has followed due process and the parish council may co-opt when a suitable candidate is found.

140. **MINUTES OF THE MEETING HELD ON 08 JANUARY 2018**

Cllr Chapman proposed and Cllr Loder seconded and all cllrs were happy that the Minutes be accepted as a true record of the meeting and the Chairman duly signed them at the meeting.

141. **UPDATES on now Closed Actions since the last meeting:**

**Dog fouling initiative in the Birkdale Close area of 'please pick up after' notices**

Cllr Gibson has prepared small notices and is sticking these next to offending dog mess deposits. She is also now in receipt of temporary biodegradable and fluorescent spray paint to highlight the dog mess deposits too. As she was not present at the meeting any update will carry forward to the next meeting.

Cllr Loder advised that there was a recent Time article where a village called Wilmington had set up a 'poo-shaming map' on a social media page. Cllrs discussed this but felt Chestfield is not able to do something similar at present as there is no interactive facility. Cllr Bailey commented that the Rugby pitch is a known hot spot and also for the litter that occurs after Rugby match games he has complained as a resident to the city council's estate department.

**Thank you buffets for volunteers held 5 and 12 January 2018**

Cllr Bailey reported that both events had been very well received and much appreciated. The later date had proved much more popular so next year the parish council may prefer to run with two later dates in January, perhaps the last two Fridays, venue permitting.

142. **POLICING** – There has been no contact and there was no police presence at the meeting.

**KALC meeting 17 April 2018** – At the next KALC meeting on 17 April 2018, Chief Inspector Mark Weller, head of policing at Canterbury will be the guest speaker for the meeting.

143. **KCC Councillor update**

NOTED the Over 60s Community Service organisation is now working in Chestfield for a time thanks to a grant from KCC Cllr John Simmonds. More information about them is as follows:

**The Over 60s Community Service**

This voluntary organisation has received a member's grant from Kent County Councillor John Simmonds to work in the Chestfield area. The Over60s Service works with older people in order for them to maintain their independence in their own home for as long as possible. This is a free

service for older people aged 60 years or over – offering Advocacy, Benefit Advice – help to apply for benefits entitled to, Debt Management, Arrears, dealing with Utility Companies and signposting to other organisations that can help too.

Operating in the Canterbury area for 18 years and with core funding from Kent County Council, the Over60s charity Mission Statement is *“To carry out a domiciliary home visiting support service for people aged 60 years or over, particularly for those who are in poor health, frail, disabled, lonely or otherwise vulnerable in order to help them maintain their independence in their own home for as long as possible.”*

Research carried out in the mid-1990s in Northgate, Canterbury, with residents aged over 60, resulted in a Research Report on the needs of the over 60's. Needs included transport (26% would need transport to an appointment, centre or club, if it were over a quarter of a mile from their home), health issues, heating, benefits advice, befriending and a range of practical help tasks, including shopping.

In 1999 The Over 60s Community Service began in Northgate Ward, Canterbury carrying out tasks identified by the research and grew organically according to need identified along the way.

Upon referral a home assessment is carried out within one week and a support plan is compiled and agreed with the client. The aim is to complete the support plan within 6 weeks from referral. They also refer to other agencies and sign post residents to other activities and services available and help and advise friends, family and neighbours.

In 2005, Social Services requested that they extend their services to the other 4 City Wards, with funding to take this on. In 2009 a grant enabled research in the rural villages surrounding Canterbury and following this one year project work began in the rural area.

In 2014 Kent County Councillor Graham Gibbens, Adult Services – suggested the Service should look at expanding area of working again and in particular the Canterbury Clinical Commissioning Group (CCCG) area, in particular to concentrate on home from hospital intensive support for 6 weeks.

So an intensive support service home from hospital package was started in 2014/2015 and this proved to be extremely successful : ensuring discharge from hospital was successful by making sure that when people came out of hospital after a long stay – that they settled back into their homes and were receiving everything they needed and practical support too.

For Chestfield - In 2016 Kent County Councillor John Simmonds asked the service to work in the Chestfield area, as he had been asked to recommend help and support services for older Chestfield residents with Age UK Whitstable reducing their services. He went one better than that and has given The Over 60's Community Service a small grant to carry out a pilot project in Chestfield only. We hope that residents will refer themselves, family, friends or neighbours – if help is required to help older residents maintain their independence in their own home. The Over 60's Community Service “Service Brochure” outlines the different help available, but contact The Over 60's Community Service even if a particular problem is not listed – as this Service has many good contacts to draw upon and therefore will be able to resolve most queries.

For more information - Please call 01227 456616 or email [over60cs@gmail.com](mailto:over60cs@gmail.com) for a Service Brochure or to ask for a home visit by one of the support workers to call to discuss needs and deal with issues.

NOTED that the Clerk has put up posters on the village noticeboards about this trial service.

The Clerk has also run an article in the March magazine.

And the project manager will also attend and piggy back the Annual Electors Meeting on 19 March 2018 to spread the message too.

144. **ADJOURNMENT OF THE MEETING** - As there were no residents present there was no adjournment. The meeting continued.

145. **PLANNING**

Current planning matters and planning applications are contained in Appendix 2 of Cllrs meeting paperwork - that had been previously circulated to all cllrs. Decisions reached and latest information is now attached as Appendix 2 to these minutes.

**CA/17/00469/OUT - Grasmere Gardens, Land South of The Ridgeway: Outline application for 300 dwellings, employment space; community hub etc.** The parish council's response sent to CCC

on 20 April 2017, objected to: Foul drainage capacity ; Surface water issues ; Access, emergency access and speeding traffic ; Transportation, public transport and parking ; Future Maintenance of Open Space ; Primary Education/ Innovation Centre, Nursery, Cafe and Shops Parking arrangements. The objection letter is on the parish council website: <http://www.chestfieldpc.kentparishes.gov.uk/wp-content/uploads/2017/04/CA17-00469-OUT-PC-RESPONSE.pdf>

*There is no update on any development management committee meeting date to determine it yet.*

### **Drainage Pond at the new Chestfield Farm development, “The Willows”, The Drove**

(At the May 2017 meeting, for the previously existing pond/ new drainage pond at the new Chestfield Farm development “The Willows” in The Drove, concerns were raised about the future maintenance of the pond, in view of new fencing incorporating it and its curtilage within of one of the new properties. It should be kept as a sustainable drainage feature along with the one at the back of the new development site. It needs this a restriction/caveat for any sale of the property/land.

At the 12 June 2017 parish council meeting, Councillors felt it was important that the new owners of the land with the pond know about its limitations and an email assurance from Wedgewood Homes manager was fine for that. But in light of the location of the pond and with clauses giving the new owner responsibility, whilst this gives some assurance for the future, the parish council would wish to see a written statement of copy of the clause(s) in the sale contract which sets all this out. The parish council may then keep this on file for future reference should the need arise to refer to it in the future. The Clerk was asked to contact Wedgewood Homes and ask for copies of clauses in the sales contract. She contacted the managing director about this. The director confirmed on 12 July 2017 that “The proposed clause will be inserted as a covenant into the property transfer which will stay on the property title in perpetuity. Once we have a sale agreed on the property and have the contract and transfer, which will include the covenant, in an agreed form we will ensure that a copy of the agreed wording is forwarded direct to the parish Council.”)

The property has now been sold. The Clerk was asked at the 13 November 2017 parish council meeting to re-contact the managing director of Wedgewood Homes for an update, as promised. She sent emails to the Director on 17 November 2017, 5 December 2017, 19 December 2017 and 31 January 2018, but there has been no reply to any of them. The Clerk will continue to chase.

### **CA/17/01722/FUL - Woodside Wood, Radfall Ride, Chestfield**

#### **Proposed additional use of woodland for the purpose of a Forest School educational facility, including retrospective use of land for the siting of a mobile unit for use ancillary to the Forest School, and siting of mobile WC trailer. (Re-submission)**

The weekly list dated 08 January 2018 – stated that this application had been withdrawn. So, the Clerk contacted the planning case officer for information on why the application was withdrawn and was advised that Natural England had initially requested further information about the proposed forest school. CCC extended the deadline and gave the applicant the chance to get this information together. The applicant subsequently submitted further info, on which CCC re-consulted. But in response to the re-consultation, Natural England stated that the information remained insufficient. As a result, the applicant has opted to withdraw the application.

The Clerk therefore spoke to CCC Enforcement as the applications came about from breaches in 2014. (The following enforcement cases were created in September 2014: ENF/14/00280 – Formation of a new road on land opposite Nel-Hyrst, Radfall and ENF/14/00294 – Installation of mobile home and hardstanding for residential or educational use, Silver Birch Stables, Radfall Ride)

The old enforcement cases were allocated to a new enforcement officer in January 2018, as, now the application has been withdrawn, CCC may revisit the alleged breach.

The officer gave an update on 12 February 2018 that he had been on site last week just to evaluate what is there (as he inherited this case). And has since contacted the owner and received the following information from his agent; “the previous application was withdrawn due to the outstanding views of Natural England, which we will be resolving through the submission of a further application to address the points raised. In this respect, my Client and I will be visiting the site with the prospective operator of the proposed forest school either next week or the week after to walk as much of the site as possible, in order to identify exactly which activities will take place in which locations and to show them upon the site plan. This should then provide Natural England with the information required for them to raise no objection to the proposal.”

So, essentially the owner will be resubmitting an application. The enforcement officer has agreed to keep the Clerk posted.

**Land rear of 145-149 Chestfield Road, Chestfield: Proposed two-storey detached dwelling. Application ref: CA/17/00817. Appeal ref: W/17/3182797 . Appeal start date: 03 October 2017 Appeal Decision: Appeal dismissed**

An Appeal was lodged with the Secretary of State and has been decided – the Appeal has been dismissed.

The application to erect a two-storey dwelling was refused under delegated authority on the grounds that it would be located outside the built confines of Chestfield and would be detrimental to the character and appearance of the adjacent Conservation Area and protected landscape. The applicant had also failed to secure mitigation against the potential impact of the proposal on the European protected sites. The Inspector concluded that the proposed dwelling would have a backland siting, with existing dwellings in the area fronting directly onto streets. He also noted there was no discernible boundary between the site and the large field to the east and south. He stated that the siting of the dwelling would be uncharacteristic of the area because the house would encroach into farmland beyond the readily identifiable built up area for this part of Chestfield. The Inspector concluded that the impact of the proposed dwelling on the Conservation Area and on Area of High Landscape Value specifically would be acceptable. He concluded that due to its proximity to other housing, the dwelling would not be an isolated new home, and that the conflict with policy on this ground was not significant. He also noted that the appellant had entered into Unilateral undertaking for mitigation against potential impacts on the European protected sites. Notwithstanding these points, the Inspector concluded that the siting of the dwelling would cause unacceptable harm to the character and appearance of the area. For this reason the appeal was dismissed.

**CCC Community Governance Review**

CCC's Community Governance Review could decide to change current parish boundaries, change the number of parish councillors or to merge, abolish or create new parish or town councils.

The parish council formally resolved at their 10 July 2017 parish council meeting to make a request that CCC change the Chestfield boundary to include Grasmere Pasture in future *whether built on or not* (with effect from the May 2019 parish council elections).

CCC reports have been produced and considered and for Chestfield CCC are recommending that Grasmere Pasture be incorporated into a revised Chestfield parish boundary. This proposal is one now out to a further public consultation running until 18 March 2018.

Chestfield Parish Council were offered a parish councillor 'witness session' on 19 March 2018 with Members from the CCC working group. The Clerk will do a reply that although the parish council do have a recommendation for a boundary change (to include Grasmere Pasture), it is one that Chestfield Parish Council wholly supports. The parish council does not feel it needs a witness session, but would re-confirm the commitment to a boundary change to include Grasmere Pasture.

146. **FINANCIAL MATTERS**

RECEIVED the bank statement and bank reconciliation for December 2017 and January 2018, and RESOLVED the signature of a councillor other than the Chairman thereon;

NOTED a payment by direct debit on 4 January 2018 of £124.51 for the BT quarterly telephone bill. NOTED that CCC financial contribution to the bus shelters project will be £1,000. The Clerk sent an invoice on 19 December 2017 to the relevant officer for this. This £1,000 was paid by bank transfer on 30 January 2018.

NOTED a BACS payment received for a VAT refund claim for the period 01 July 2017 to 31 December 2017 totalling £725.09.

NOTED that the Internal Auditor undertook an inspection on 15 January 2018. The Internal Auditor's Report was circulated to all Cllrs on 22 January 2018. There were no areas of concern.

NOTED an End of Quarter 3 report (to 31 December 2017) was prepared and circulated to all councillors prior to the meeting

NOTED emergency repair of the Village Sign at the play park due to high winds was authorised by the Chairman and Clerk between meetings. The Chairman commented that the contractor had advised that the parish council may wish to keep an eye on the mainstay upright post as it may need some maintenance work in 18-24 months' time.

Office rental: The parish council has a 3-year tie-in agreement ending 31 March 2018. At the 08 January 2018 parish council meeting, Cllrs considered a one year agreement from 1 April at 4% increase = £531.06 plus vat per quarter, or a three year tie-in at a 9% increase at £556.59 plus VAT per quarter. The parish council RESOLVED a one-year renewal with effect from 1 April 2018. The

Clerk wrote to the landlords and asked for a written agreement for the Chairman to sign. This was received and signed on 30 January 2018 – and returned to the landlords.

#### Grant request of £180 from Reculver Cricket Club

A grant application with a request of £180 from Reculver Cricket Club (formerly known as Grasmere Park Cricket Club) to purchase 18 x league game balls for new season for senior team in Kent Regional Cricket League, had been previously circulated to all councillors prior to the meeting. The Clerk asked for further information about Club numbers and how many are Chestfield residents, as the parish council must be mindful that its monies are raised through a taxation on Chestfield residents (not Reculver for example) and be ready to answer any scrutiny or questions from its own residents. There has been some strong pressure to not use the name Chestfield in the new Club name). Additional information regarding numbers was received and circulated, with around 25% of members being Chestfield residents. The application said “It makes no difference what the Club name is or where they play to who is a member of the Club. The Club took the drastic measure of changing our name to try to gain footholds in the expanding facilities around Herne Bay area - The club is nomadic and changing the name is simply an attempt to have a chance at the new pitch potential in the area which is all around the Herne Bay/Beltinge. The Club has no clubhouse/home etc. and is virtual in the sense that all communication outside training and matches is on-line so their 'home' doesn't matter. Additionally, the secretary and the social secretary both live in the Chestfield/Swalecliffe area - this represents one third of the Committee and is representative of the membership profile. The Club actively recruits in the local area and take many players from Chestfield/Whitstable because they don't want the pressurised play that some Clubs demand whereby they have an ethos of playing best players all the time - whereas the new Reculver Cricket Club ensures everyone gets games and that there are as many friendlies played as league games, in order to give everyone plenty of cricket. Additionally, they have winter indoor training for all ages; and an under 18s/seniors mixed night. Young people from the area get opportunities to do coaching courses and to lead training sessions with the younger ones and to captain teams.”

Chestfield Parish Council felt that it was a very comprehensive grant application and that the amount requested was a very small modest amount and this was a very good community facility. Cllr Chapman proposed, Cllr Fitzpatrick seconded and all councillors indicated with a show of hands that they were in agreement that a grant be given for £180. A cheque was therefore written at the parish council meeting.

#### **Donation to Cruse Bereavement Care**

Cllr Bailey proposed and Cllr Chapman seconded and all councillors indicated with a show of hands that they were in agreement that a donation of £100 (from the Chairman's Allowance) be made to Cruse Bereavement Care, East Kent with Swale, who will be guest speakers at the Annual Electors meeting on Monday 19 March 2018. A cheque was therefore written at the parish council meeting.

#### 147. **AUTHORISATION OF ACCOUNTS**

The Clerk presented finance sheets detailing the cheque payments for February totalling £4,880.69 and March totalling £727.83 together with items listed on an additional sheet totalling £3,572.36 (including the cheques for £180 and £100 written above at the meeting).

#### 148. **MAGAZINE**

The Clerk asked to record thanks to Cllr Chapman for organising the distribution of the March magazine to all the distributors.

A resident had sent the Clerk an extremely complimentary email about the magazine which had been circulated to all councillors. The Chairman asked that it run as a letter in the next edition. The new printer trialled for the March edition has been very well received. Cllr Bailey proposed and Cllr Fitzpatrick seconded and all councillors indicated with a show of hands that they were in agreement that this new printer continue as the preferred printer for the foreseeable future.

#### 149. **ANNUAL ELECTORS MEETING MONDAY 19 MARCH 2018**

NOTED that the Clerk sent invitations to organisations in the parish on 1 February inviting 'annual reports'. Invitations were also sent to the parish's city and county cllrs. CRUSE Bereavement Care speakers are booked as guest speakers.

The event has been advertised on the village noticeboards, in the March magazine, and the Clerk also asked the village correspondent to run some text in the Gazette column.

NOTED that the Clerk must give apologies for this meeting to attend her partner's funeral, and NOTED that Cllr Chapman has kindly offered to take Minutes for the meeting in the Clerk's absence.

The Chairman has prepared a Chairman's report (this will subsequently be printed in full in the June magazine). And as per the format of recent years, in addition to the Chairman's report, each Parish Cllr has contributed a paragraph on 'their year passed' and what they have achieved/worked on in that time. This has been printed as a leaflet for people to take away as a reference document, and will also be inserted in the June magazine.

RESOLVED authority to purchase refreshments for the evening and Cllr Bailey to buy them.

150. **QUIZ in aid of CRUSE Bereavement Care**

Cllr Bailey advised he will organise a social quiz open to all residents (probably in April) with proceeds to also be given to CRUSE. He will let the parish councillors know the date.

151. **CLERK'S REPORT** – This was circulated prior to the meeting; most items from it are updated elsewhere in these Minutes.

**GDPR – General Data Protection Regulations**

There is new legislation coming in for May 2018 around individual's data – the new regulations replace the data protection act. The Clerk has attended training and will do a report to councillors.

**Chestfield Play Park, Chestfield Road - Play Area Upgrade**

CCC are to do a £90k play park upgrade/makeover in 2018 (using developer contributions) – with the aim to reopen the new area for summer holidays. Cllr Bailey has been part of the select criteria committee and attended a meeting at CCC to shortlist the six tenders submitted to a final shortlist of two.

CCC has consulted with the local primary school; and will hold a residents consultation evening to exhibit the two play manufacturers designs, on 14 March 2018 in the WI hall from 6pm-8pm. CCC has written to all residents within 400m of the play area with an invite for them to attend. Parish Councillors and others are also invited to attend. CCC officers and play company reps will be in attendance to answer any questions.

Cllr Bailey and the Clerk will attend. Cllr Bailey will also then be part of the CCC final design choice panel meeting on 18 April 2018.

152. **COMMUNITY RIGHT TO BID**

(CRTB legislation came in as part of the Localism Act. It means that the parish council may look to get assets of community value in the village added to a register of assets, held by Canterbury City Council, whereby if there is any notice of their disposal or sale, the parish council be notified and the parish council/community then have a limited amount of time to raise finance and have a right to bid to buy the asset before it can be sold on the open market. If any assets are successfully added to the register, this gives a right to bid on an asset – but not a right to buy.) Chestfield Parish Council consider that the CRTB legislation links to the result of the village survey – where residents value the village assets and would probably rather have the various assets retained as a community assets than be sold off for development.

Chestfield Parish Council has recently considering nominating assets in the village. Their application submitted to CCC to list the Radfall Recreation Ground has been successful (although there are no plans by CCC to dispose of it).

On 4 December 2017, the Clerk submitted similar applications for both the Rugby Club at Reeves Way (where CCC own the land and lease the facility to WRFC) - and the Chestfield Road play park (without the serco storage shed). The Clerk explained that CCC had come back with some queries about whether the parish council want to nominate the Kent County Council highways verge at the front of the play park in the bid (it does not) and a query around some land at the Rugby Club leased to the medical centre for over flow car parking – also not to be included. The Clerk has sent revised paperwork to CCC and their final reply is now awaited.

The Clerk was asked to add an agenda item to the next meeting to consider whether or not the parish council would like to consider a CRTB application for the WI Hall in Chestfield. There are

some initial concerns about financial outlay; application for a public work loan; the hall management; on-costs; parking; viability, etc.

Cllr Loder commented that there was a deed of gift of the land in 1933 by Mr George Reeves – and then the builder Mr Barton raised the mortgage to build the hall.

Councillors will discuss further and make a formal resolution at the next full parish council meeting.

## 153. **CURRENT PROJECTS**

### **Cycling and cycle paths improvements in the village**

A resident has approached the parish council keen to explore opportunities for better cycling and cycle paths in the village. The resident met with the Clerk and Cllrs Todd, Brealy and Fitzpatrick in December 2017, and several items were discussed and some research has been done since. There are lots of possible aspirations and lots of problems too to achieving them.

Cllr Fitzpatrick kindly offered to download the resident's photos and put on a PDF sketch with a plan and notes to maybe move this project forward?

### **Resident request for built up kerbs at bus stop(s) through Chestfield**

The order for raised kerbs and a new bus shelter is now on order.

## 154. **ENVIRONMENT**

### **Cameras to help combat fly-tipping**

Cllr Brealy and the Clerk met Peter Rangeley, the CCC Environmental Enforcement officer on 20 November 2017 and went along Molehill Road, Owls Hatch Road and Thornden Wood Road. Peter visits the areas of Molehill Road and Owls Hatch Road on a daily basis. He arranges for flytipping to be removed and also looks for evidence within the tipped material for its source.

Cllr Brealy researched a 'covert' camera (Small, portable, moveable, waterproof and in a camouflage casing; battery operated and movement detector operated/infra-red operated, with a wide angle lens and a PIR which does not glow when activated at night. The camera takes one still shot and then one minute of video.)

The Environmental Enforcement officer has confirmed that *if footage on the camera shows proof of the action of flytipping being committed then CCC will take action.*

At the January 2018 parish council meeting, Cllrs RESOLVED that the parish council purchase three cameras and associated sundries – for use on a trial basis – and review their effectiveness etc in two meetings time.

Once installed, Cllr Brealy will visit, replace the rechargeable batteries, and either clear non-problematic footage captured, or download relevant fly-tipping footage to a computer to share with CCC for action.

UPDATE: Since the January meeting ONE camera and associated sundries was purchased – to trial its use and effectiveness before purchasing a further two if successful.

C/fwd: TO RECEIVE an update from Cllr Brealy at the next parish council meeting.

**KHS verge triangle on Molehill Road** – At the 08 January 2018 parish council meeting Cllrs resolved to speak to Kent Highways to see if the parish council may put in two stakes to prevent vehicles backing up on to a verge and dumping on a triangle of land in Molehill Road. (When the Clerk and Cllr Brealy met the CCC Enforcement officer he was in agreement with this suggestion).

As the provision of stakes requires

KHS permission in this highways verge, after the January meeting, the Clerk provided them with a map and details of the request. This has been acknowledged and highways officers agreed to visit the site to assess. Cllr Brealy has kindly offered to install the stakes if permission is given.

### **New Wooden Benches at the Play Park**

The two new benches are now made and ready for delivery. The Chairman has kindly agreed to liaise with the Fifth Trust and take delivery of them. Due to the play area upgrade Cllrs resolved at the 08 January 2018 parish council meeting to re-locate these along the Fern Close perimeter. (The CCC officers have confirmed they would be in agreement with this location – and will add them to the CCC system for safety checks, and will also absorb the small costs involved with this.

The Clerk would like to record thanks to Cllr Bailey who has now sought contractor quotes for a suitable base. Both quotes are to the same specification. Cllrs DISCUSSED the quotes; Cllr Loder proposed and Cllr Fitzpatrick seconded and it was RESOLVED to appoint a preferred contractor. Cllr Bailey will contact the contractor to arrange the base and installation.

### **New waste bin at Fern Close by new benches?**

Linked to the new benches, the Clerk was contacted by a resident about the increase in rubbish being left by the existing benches on the Fern Close perimeter – they are being used more now that the tall fir trees have been removed and the area opened up. The rubbish problem may increase with more seats here. Cllr Loder proposed and Cllr Chapman seconded and all parish councillors indicated their agreement that the Clerk should make a request to CCC for the parish council to pay for the dog bin at the junction Fern Close with The Ridgeway (already on the emptying schedule) to be replaced with a bigger normal waste bin to take both types of waste.

### **Footpath from Maydowns Road / Share and Coulter etc**

The footpath between Maydowns Rd, Plantation Rd and Share & Coulter Rd is rather muddy in places. This is part of the parish promoted circular walk – and a well-used commuter route (people in work/school shoes rather than walking shoes) as well as a walkers route. It was felt that the parish council may wish to improve the route to provide as mud free surface as possible. The Clerk cautioned that the parish council needs to be mindful that KCC PROW department will also need to agree and give permission for any improvements that the parish council may wish to undertake.

Cllr Fitzpatrick explained that The Drive and The Drove residents association are upgrading their road and footpath and he is talking to their road contractor. What level of specification do the parish council want to consider for improvements? A better surface could be pea shingle or a better tarmac job? Pea shingle fills and levels but it is not disabled or pushchair or cycle friendly.

It was felt that the parish council could ask residents and city and county councillors attending the annual parish meeting on 19 March 2018.

(Cllrs resolved that Cllr Fitzpatrick be given a delegated authority to obtain quotes for consideration at a future parish council meeting if desired and appropriate.)

### **A Phase 2 Shrub bed project at Chestfield Play Park**

At the 08 January 2018 parish council meeting, Cllrs commented that the previous Shrub bed project at Chestfield Play Park in conjunction with CCC and Serco was very successful. They felt that there could be a Phase 2 – for the shrub bed behind the first one. The Clerk has heard from the CCC officer and he is happy that there be a joint initiative to repeat the Shrub Bed project with volunteers in the Autumn of 2018. He has suggested a meeting in June/July to move this forward. The Clerk will ask Cllr Todd and Cllr Brealy if they are available to attend a meeting with her and the officer.

### **New KCC Volunteer Footpath Wardens**

The Clerk explained that she has been contacted by a resident that he has now retired and along with another Chestfield resident has volunteered to be a KCC Footpath Warden. Their brief is to walk the local foot paths including Clowes and Thorden woods a minimum of 10 times a year. They have been provided with a very comprehensive tool kit and maps, they cut back vegetation, carry out minor repairs to stiles, gates and replace way markers if missing, report back any major concerns, fly tipping, path repairs, footpaths and byways that have not been reinstated after ploughing or planting. The volunteer wardens are insured by KCC.

The resident has said that he would welcome comments from local residents of any problems/maintenance required on the parish footpaths. If problems reported fall within the volunteer wardens' brief then they will deal - if not they will report it back to KCC. The resident has kindly offered to write a short piece for the Parish Magazine to let people know about the footpath wardens.

155.

### **ACTION PLAN ITEMS**

The Action Plan will continue to be progressed. Items have lead Cllrs or Clerk to progress them. The following progress was noted this time:

- **Planning Information Pack** - The Clerk will bring a draft Planning Information Leaflet to the next meeting.
- **Bus services** - For buses to Estuary View - Cllr Todd had put together web links and journey planners, and has done an article for the June magazine – which asks residents to give feedback too.
- **Emergency Plan refresh** - Cllr Todd is also to lead on a review of the Emergency Plan for the village. He now has the latest template from KCC and will liaise with the Clerk. They will revisit the Rest Centre venues information and approach the Riverside Church Centre. This is very much a work-in-progress. A centre-fold information gathering sheet, asking for residents to volunteer help will run again in a future magazine. This exercise ran previously in 2011 – the repeat will use the latest KCC Resilience team 2016 template letter.
- **Litter pick in the Autumn?**  
Cllr Chapman has suggested leading on a community litter pick event in the Autumn. The Clerk explained that co-incidentally she had been contacted by two residents volunteering to help with such an event. There was support for this kind of initiative in the 2016 village survey. The Clerk will check the village survey responses for roads/areas previously highlighted by residents as problem areas. She will also run an article in the June magazine to ask for volunteers and also ask for problem roads to be suggested by residents; and check with the parish council's insurance company on what roads may be covered – it is felt that there may be restrictions on high speed roads and/or roads without pavements for example. The Clerk will also complete the application pack to CCC for loan of equipment and Serco collection etc.

The meeting closed at 9.35p.m.

Signed: ..... Date: .....  
Chairman

***Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting***

**CHESTFIELD PARISH COUNCIL  
PLANNING REPORT, 12 MARCH 2018**

**APPENDIX 2**

**New Government Consultations:**

On 5 March the Prime Minister launched a major overhaul to the National Planning Policy Framework to deliver more homes: <https://www.gov.uk/government/news/prime-minister-launches-new-planning-rules-to-get-england-delivering-homes-for-everyone> ). There are two Government consultations which seek views on:

- 1) reforming developer contributions to affordable housing and infrastructure; and
- 2) text of the National Planning Policy Framework.

The Government deadline for comments on both consultations is 10 May. The two consultations can be accessed via the following link <https://www.gov.uk/government/collections/national-planning-policy-framework-and-developer-contribution-consultations>.

The KALC Planning Advisory Committee will be meeting in April to consider the consultations and draft KALC's responses – their responses will be sent to member councils when they are produced.

**DfT consultation on proposals for the creation of a Major Road Network**

A KALC email was received on 9 January 2018 to advise that the Department for Transport is consulting (until 19 March 2018) on proposals for the creation of a Major Road Network (see

<https://www.gov.uk/government/consultations/proposals-for-the-creation-of-a-major-road-network>). The consultation asks for views on:

- how to define the Major Road Network
- the role that local, regional and national bodies will play in the Major Road Network investment programme
- which schemes will be eligible for Major Road Network funding

The consultation is considering general principles and criteria. For the parish and town council sector, both KALC and NALC will be responding to the consultation.

**New Applications**

36	CA/17/02871 - 12 Grasmere Road, Chestfield, CT5 3LX Variation of condition 02 (drawings) of planning permission CA//14/01068/FUL for the new entrance wall/gates, front extension incorporating porch and single-storey rear extension; to allow the addition of rear porch, updated roof lights, removal of first floor balcony and reconfiguration of external materials.	NOTED. The parish council has no comments.
37	CA/18/00142 - 11 Green Leas, Chestfield, CT5 3JY Proposed single-storey side extension following demolition of garage.	The parish council has no comments.
38	CA/18/00146 - 69 Maydowns Road, Chestfield, CT5 3LN Proposed first floor front and rear extensions together with dormer window to side following demolition of conservatory.	The parish council has no comments.
39	CA/18/00184 - 42 Maydowns Road, Chestfield, CT5 3LN Proposed first floor extension, single-storey rear extension, conversion of garage to ancillary accommodation and canopy to front following demolition of conservatory.	<p>The footprint of the previous dwelling has been cleverly built over (except the larger rear extension and garage now incorporated into living accommodation). The ridge height remains the same although the square box style design to this height of course maximises the internal space available in the new upstairs living space.</p> <p>There is some query about the very modern design and whether it is out of character – there are no flat roofs in the road – or indeed in Chestfield as a whole – but the parish council has not received any residents’ objections to this very modern, very Whitstable-like design.</p> <p>The only concern that the parish council has therefore is the proposed canopy to the front – it comes ahead of the building line for the street – and this is considered offensive. Chestfield Parish Council feel that this should be revised and ideally omitted from the design altogether – to build in front of the building line would set an unwelcome precedent.</p>
40	CA/18/00293 - 29 Chestfield Road, Chestfield, CT5 3LF Proposed single-storey side extension.	The parish council has no comments
41	CA/18/00377 - 6 Chestfield Road, Chestfield, CT5 3LJ Proposed single-storey rear/side extension.	The parish council has no comments

**Notifications**

CA/17/02474 – The Barn PH, 101 Chestfield Road, Chestfield, CT5 3LU Partial replacement of existing thatched roofing with reclaimed Kent peg tiles to entrance porch, trade kitchen and cellar.	GRANTED by CCC
CA/17/02682 – The Barn PH, 101 Chestfield Road Application for listed building consent for internal alterations, including demolition of existing section of walls forming cupboard and lobby; removal of section of upper back bar fitting, carpet and timber flooring at ground level; stripping out of existing timber staircase and section of mezzanine floor; new tiling and full decoration of gents and ladies toilets; erection of new timber staircase to access mezzanine level; new carpet and button back fixed seating on mezzanine floor.	GRANTED by CCC

CA/17/02601 - 103 Chestfield Road, Chestfield, CT5 3LU Proposed single-storey detached timber framed golf practice and teaching facility.	GRANTED by CCC
CA/17/01722/FUL - Woodside Wood, Radfall Ride, Chestfield Proposed additional use of woodland for the purpose of a Forest School educational facility, including retrospective use of land for the siting of a mobile unit for use ancillary to the Forest School, and siting of mobile WC trailer. (Re-submission)	<i>The weekly list dated 08 January 2018 – stated that this application has been withdrawn. More information reported in Minutes above.</i>
CA/17/01056/FUL - Land North of Thanet Way, Chestfield, Proposed light industrial/commercial development comprising 6 no. two-storey units with associated parking.	GRANTED by CCC
CA/17/02693/VAR - Dogs Trust Canterbury, Radfall Road, Chestfield, CT5 3ER Variation of condition 02 (drawings) of planning permission CA/15/02454/FUL for the proposed demolition of existing kennels (intake building), cottage and old reception and replacement with a detached single-storey intake building with accommodation within the roof space to provide overnight staff accommodation and office; to allow 3 additional dormer windows.	GRANTED by CCC
CA/18/00142 - 11 Green Leas, Chestfield, CT5 3JY Proposed single-storey side extension following demolition of garage.	GRANTED by CCC