

**CHESTFIELD PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 13 November 2017**

**Present:** Parish Cllr Steve Bailey (Chairman)  
Parish Cllr Chris Brealy (Vice Chairman)  
Parish Cllr Andrew Rabey  
Parish Cllr Tricia Chapman  
Parish Cllr Pat Gibson  
Parish Cllr Anne Loder  
Parish Cllr Bob Todd  
Ms Amanda Sparkes, Clerk to the Council  
4 x residents

95. **CHAIRMAN'S WELCOME**

Cllr Bailey welcomed everyone to the meeting, back after the summer break. Apologies for absence were received and accepted from Parish Cllr Chris Ellis (family commitment), and from KCC Cllr John Simmonds.

Cllr Bailey advised that the meeting's proceedings may be being recorded although there was no apparent evidence of this.

96. **MEMBERS' INTERESTS** – Cllr Chapman reminded everyone that she had an interest if Grasmere Pasture is mentioned at any point in the meeting. Cllr Todd advised an interest in the magazine advertisers' renewal information as he is an advertiser.

Cllr Bailey advised that from now on, to tighten up proceedings in future, and ensure strict adherence to the Code of Conduct regulations, any councillor with an interest in an item (requiring a discussion or vote) would be excluded from the room and go outside for its duration, as well as not taking part in the discussion or any vote on an item, as before. (This would not apply to items just being reported for information.)

97. **VACANCY** – The Chairman explained that meetings with the eligible candidates had taken place where necessary. The decision to co-opt one to the vacancy was being moved to the end of the meeting for a confidential closed vote.  
The Clerk confirmed she would deal with the necessary forms for acceptance of office and Pecuniary Interest form for CCC, with whichever person was co-opted and the other new councillor actions, and of course also contact whoever was unsuccessful on this occasion.

98. **MINUTES OF THE MEETING HELD ON 04 SEPTEMBER 2017**

Cllr Brealy proposed and Cllr Rabey seconded and all cllrs were happy that the Minutes be accepted as a true record of the meeting and the Chairman subsequently duly signed them at the meeting.

99. **UPDATES on now Closed Actions since the last meeting:**

- NOTED that the Christmas Carols banner has now been produced and collected
- NOTED that "CRUSE Bereavement Care" will be Guest Speaker for the annual electors' meeting in 2018 and the Clerk is running an article in the December magazine to advertise this to residents
- NOTED that the Chairman laid a wreath on behalf of Chestfield Parish Council at the Remembrance Service on 12 November 2017, at St John's Church. He commented that it was a lovely service.
- NOTED the removal and stump grinding of the old trees at Fern Close, at the play park, Chestfield Road has been completed. The KCC officer will confirm an exact date with the contractor but is looking towards the end of November for the provision of the fencing and hedge. And the five pine trees are planned by end of February 2018, hopefully sooner. (The Clerk sent all residents of Fern Close an update letter on 11 September 2017.)
- NOTED that for the Circular Walk – path improvements have been completed for the muddy section on the golf course.

100. **POLICING – Four new powers for Police Community Support Officer**  
Police Community Support Officers (PCSOs) across Kent have been allocated four new powers to deal with antisocial behaviour, alcohol and truancy. In addition to their current powers officers will now be able to

- Close licensed premises who consistently sell alcohol to children and
- Require a name and address of people who are selling or obtaining alcohol for someone who is drunk, selling to children or sending a child to purchase alcohol.
- They are also now able to take truant or excluded pupils to the school from which they are absent or another elected location, and
- Dispersal orders - move people under dispersal orders and confiscate any items that could be used to commit antisocial behaviour, crime or disorder.

(Training plan - As with all new powers, officers will follow a training plan to ensure they understand their new role and to prepare them for their duties.)

Cllr Rabey explained that these new powers are better for minor enforcement offences and may be good for Chestfield.

He explained that there has been some instances of graffiti in the village. The Chestfield village sign was affected but has been cleaned up very quickly. Cllr Rabey commented that graffiti artists have their own unique 'tags' and it is worth photographing any instances of graffiti to help the police with reports etc.

101. **NEIGHBOURHOOD WATCH –** There was no update report received this month.

102. **ADJOURNMENT OF THE MEETING -**

The Chairman advised that this was now an opportunity to adjourn the meeting for questions from residents. This is the only opportunity during the meeting for residents to speak. The period for public participation will last no longer than 10 minutes. Cllr Bailey explained that any person speaking during the adjournment may do so (uninterrupted) for no longer than three minutes. During the adjournment all recording devices must be turned off.

A resident asked about the renovation planned for the Chestfield Road play park and the possible mural panels that the parish council has recently been talking about (to advertise the timeline). The Chairman explained that the upgrade is under the jurisdiction of the city council as they own the play area, and there is no date as yet for their working group panel meeting, where he (Cllr Bailey) should be invited to attend as the parish council representative. The Clerk will seek an update on the latest timescale for this, as originally the formal opening of a new play area was scheduled to coincide with school summer holidays in 2018.

The meeting continued.

103. **PLANNING**

Current planning matters and planning applications are contained in Appendix 2 of Cllrs meeting paperwork - that had been previously circulated to all cllrs. Decisions reached and latest information is now attached as Appendix 2 to these minutes.

#### **CCC Community Governance Review**

CCC's Community Governance Review will look at the current parish council arrangements. The review could decide to change current parish boundaries, change the number of parish councillors or to merge, abolish or create new parish or town councils.

The parish council formally resolved at their 10 July 2017 parish council meeting to make a request that CCC change the Chestfield boundary to include Grasmere Pasture in future *whether built on or not* (with effect from the May 2019 parish council elections).

NOTED that since the last meeting, Cllr Brealy and the Clerk attended the special meeting of KALC on 26 September 2017 which was dedicated to the CCC Governance Review. KALC will send a small holding comment to CCC – which will explain that they have held the meeting, they are keeping a keen interest in the review, and that they will comment more fully at the next stage when recommendations are presented.

NOTED that Cllr Todd, Cllr Gibson and the Clerk attended a witness session, with some of the cross party working group city councillors and officers undertaking the review, at the CCC offices on 10 October 2017, to give the parish council views directly.

The Clerk explained that the parish council has heard that Stage 2 of the review is to consult with the public on recommendations – this consultation will take place very shortly. The recommendation to be consulted on is that Grasmere Pasture be included in a modified parish boundary. The Clerk advised she will run an article in the December magazine about this and urge residents to give their views to CCC on the public consultation and this recommendation.

#### Drainage Pond at the new Chestfield Farm development, “The Willows”, The Drove

(At the May 2017 meeting concern was raised to the previously existing pond/ new drainage pond at the new Chestfield Farm development “The Willows” in The Drove. There are some concerns about the future maintenance of it in view of new fencing incorporates it and put it into the curtilage of one of the new properties. It should be kept as a sustainable drainage feature along with the one at the back of the new development site. It needs this a restriction/caveat for any sale of the property/land.

At the 12 June 2017 parish council meeting, Councillors felt it was important that the new owners of the land with the pond know about its limitations and an email assurance from Wedgewood Homes manager was fine for that. But in light of the location of the pond and with clauses giving the new owner responsibility, whilst this gives some assurance for the future, the parish council would wish to see a written statement of copy of the clause(s) in the sale contract which sets all this out. The parish council may then keep this on file for future reference should the need arise to refer to it in the future. The Clerk was asked to contact Wedgewood Homes and ask for copies of clauses in the sales contract. She contacted the managing director about this. The director confirmed on 12 July 2017 that “The proposed clause will be inserted as a covenant into the property transfer which will stay on the property title in perpetuity. Once we have a sale agreed on the property and have the contract and transfer, which will include the covenant, in an agreed form we will ensure that a copy of the agreed wording is forwarded direct to the parish Council.”)

The property has now been sold. The Clerk was asked at the 13 November 2017 parish council meeting to re-contact the managing director of Wedgewood Homes for an update, as promised.

#### 104. **FINANCIAL MATTERS**

RECEIVED the bank statement and bank reconciliation for August and September 2017, and RESOLVED the signature of a councillor other than the Chairman thereon;

NOTED that the fixed term deposit of £50,994.67 matured on 29 September 2017 and was re-invested for a further rolling 3 months.

NOTED that as the defibrillator pads for the defibrillator at the golf club expired September 2017 that the clerk ordered some more on 13 September 2017 and fitted these on 4 October 2017. (The new pads will expire in December 2019). The Clerk spoke with the golf club manager about these too, and was advised that the defibrillator has not been used.

NOTED the BT quarterly bill for £121.25 was taken by direct debit on 5 October 2017.

NOTED report from the Green Leas residents re their summer BBQ event undertaken using the £50 grant from the parish council earlier in the year.

#### Office rental

The parish council has a 3-year tie-in agreement on the office rent which ends at the end of March 2018. The Clerk asked the landlord about the office rent for April 2018 onwards. They are offering a new rent at an increase of 9% at £556.59 plus VAT per quarter – and are offering a three year tie-in if the parish council would like that.

There was some discussion about the need for scrutiny of public money before just accepting the new rate, and that the landlords should be asked if all the office rents within the building are inline and / or paid on a square footage basis, and Cllrs felt that confirmation should be sought. The parish councillors also felt that different options should be discussed. The Clerk will draft a letter to the landlords and send with the councillors’ approval and add an agenda item to the next meeting for the parish council to discuss either a one-year or three-year tie-in.

Advertisers Renewal - The annual renewal exercise has been undertaken by the Clerk offering advertisers the option to renew for the next 4 editions (December 2017 to September 2018). Most advertisers have renewed and most chose to pay by bank transfer. Based on the latest bank statements received (to 31 October 2017) £2,840 is confirmed income. A further £240 is promised. There will also more than likely be new advertisers through the next year anyway prior to the next renewal due in September-October 2018.

There are 4 or so advertisers who have not responded to invoices, letters, emails and / or phone calls and these will be cancelled from the December edition of the magazine. Also, NOTED that the Clerk

dealt with a 'refer to drawer' cheque for one advertiser which incurred a £4 bank fee to the parish council.

### **Cameras to combat fly-tipping**

NOTED A new CCC "Rural Litter Action Guide" – This new Guide was circulated on 6 October 2017.

NOTED also The Environmental Opportunities Fund operated by the Area Member Panels, which people can apply for funding to help tackle environmental issues. Deadline to apply is 20 November 2017. Examples are litter picking equipment, graffiti wipes, and cameras to help catch fly tippers. This has prompted a discussion by councillors that Chestfield Parish Council applying for 3 x cameras: For locations of:

- i) The gateway layby in Molehill Road (where a sign about flytipping and covert camera already exists)
- ii) By the boundary on Molehill Road (where there are repeat incidents of flytipping)
- iii) The Thornden Wood meadow gateway (again a known location for flytipping)

The cameras are in the region of £160 each. They are in a camouflage casing which is also waterproof. They are battery operated and movement detector operated/infra-red operated. The cameras take video and/or camera photographs. They are small, portable and moveable. The Clerk explained that she had made enquiries and CCC has concerns about ownership issues if a grant application to WAMP is match-funded by the parish council.

Cllr Rabey commented that there are some issues around covert surveillance and the use of any subsequent footage.

Cllr Brealy and the Clerk had had a meeting with the CCC Environmental Enforcement officer on 13 November and this would have the cameras idea discussed, but this meeting is now re-arranged to 20 November 2017. In light of the postponed meeting, the decision on whether to purchase any cameras from parish council own funds, was deferred to the next parish council meeting.

### 105. **AUTHORISATION OF ACCOUNTS**

The Clerk presented finance sheets detailing the cheque payments for November totalling £1,278.48 together with items listed on an additional sheet totalling £3,673.55.

### 106. **Precept budget setting for 2018-2019**

The Chairman advised he would abstain from the vote as he had been involved in drafting the figures presented.

Cllr Gibson proposed, Cllr Rabey seconded and all Cllrs indicated with a show of hands that they were in favour to RESOLVE a budget for 2018-2019 of £61,865 (the same amount as last year). The Clerk attended a precept briefing session at CCC offices on 7 September 2017 in preparation for the precept budget setting for 2018-2019. For ease of the council band calculations they would really appreciate parishes giving a precept requirement that is exactly divisible by 9. In light of this and the reducing council support grant the figure residents actually pay may vary slightly from last year's amount. The Clerk will finalise the actual precept with CCC finance officers. The Clerk will also advise residents of the decision in the magazine.

### 107. **Resident request for a new dog bin**

The Clerk explained that residents have complained about dog fouling at the top of Maydowns Road. The parish council may like to pay for the purchase and installation of a dog/waste bin in the area of Maydowns Road, but this would be subject to Serco agreement to emptying. The Clerk has spoken to a Serco contact and a decision is awaited but it is unlikely they will drive all the way to the top. The Clerk has also spoken to the Chairman of the Maydowns Road Residents Association who will take the suggestion to their next committee meeting, for a location nearer the entrance to Maydowns Road, again Serco emptying agreement permitting.

The Clerk will monitor this and report back any options when Serco have replied.

The parish council was mindful of course that a new bin alone does not deal with the issue of dog fouling. Cllr Bailey advised he has written an article for the December magazine about being a responsible dog owner.

The Clerk was asked to put up some laminated notices in the area too, about the locations of bins / nearest bin, for information.

Cllr Gibson explained that there is a problem at Birkdale Close also with dog fouling and especially of instances of it being left in bushes. After further discussion, the parish council felt that Cllr Gibson should trial a 'please pick up after your notice' for every instance and report back on how this initiative goes.

108. **ANNUAL THANK YOU BUFFET FOR VOLUNTEERS**

At the September 2017 parish council meeting, Cllrs resolved to offer a thank you buffet for volunteers again (using the Chairman's allowance). The Clerk explained that when she had looked at potential volunteer numbers a single event was impossible as there are simply too many volunteers for the venue. Two dates in January have now been booked at the cricket club (Friday 5 January 2018 and Friday 12 January 2018 ) – and the Clerk will invite volunteers to sign up for the most convenient for them on a first come first served basis until venue capacity is reached.

For the catering, Cllr Bailey explained that the options are to contract out or for the councillors to do themselves. Cllr Rabey proposed, Cllr Todd seconded and all Cllrs indicated with a show of hands that they were in favour that the catering be contracted out as a hot offering due to the time of year. The Clerk was asked to get two quotes.

109. **HISTORY SOCIETY PUBLICATION**

Cllr Brealy explained that the History Society has arranged publication of "History of Chestfield" book with 100 copies printed. There is a copy in the Swalecliffe library and a copy in The Barn. Cllr Ellis is arranging copies to all the parish councillors. The Clerk has advertised the book in the December magazine.

The idea for the mural panels (discussed over recent parish council meetings) perhaps incorporating a time line around a newly upgraded playpark is pending, as per Minute No. 102 above.

The idea of progressing the timeline could proceed in another way immediately however – with a pamphlet distributed in plastic dispensers in the village, such as the Circular Walk leaflets and dispensers. Not all locations were considered favourable at this stage. Cllr Gibson proposed and Cllr Bailey seconded and all Cllrs indicated with a show of hands that they were happy for the Clerk to order one plastic dispenser for the play park noticeboard.

110. **HIGHWAYS**

**ANNUAL KHS SEMINAR** – NOTED that the Clerk and Cllr Todd attended the Kent Highways annual seminar on 17 October 2017 at Dover. The Clerk's report from the event has been circulated. NOTED also the completion of the Kent Highways Annual Tracker Survey 2017.

Cllr Gibson suggested a debate around porous tarmac and resins for drive way works in particular – perhaps the parish council should consider commenting on suitable materials for future relevant planning applications? The Clerk will add this as a discussion item to the next agenda.

111. **CLERK'S REPORT** – This was circulated prior to the meeting; most items from it are updated elsewhere in these Minutes. Also circulated to councillors was the following:

**2018 Boundary Review of parliamentary constituencies**

The UK Parliament is to reduce the number of parliamentary constituencies, and therefore MPs, from 650 to 600. In England, the number of constituencies will reduce from 533 to 501. The Boundary Commission for England is currently conducting a review of parliamentary constituencies and is seeking views on their proposals, which can be accessed at <https://www.bce2018.org.uk/>. Deadline for comments to the Boundary Commission is 11 December 2017.

112. **CHRISTMAS ACTIVITIES**

**CHRISTMAS TREE, LIGHTS and NEW BANNER**

Cllrs Bailey, Brealy and Todd will install the Christmas tree and Christmas lights at St Joseph's Catholic Church as in previous years. And this year also install the new advertising banner across the front green.

## **CHRISTMAS LIGHTS JUDGING COMPETITION**

Cllr Bailey proposed, Cllr Bready seconded and all Cllrs indicated with a show of hands that the parish council should carry out the Christmas Lights competition again this year. Cllr Todd and the Clerk will draw up the shortlist; Cllr Bailey and Cllr Chapman will do the final judging; the Clerk was given authority to arrange a Christmas Hamper as the prize and Cllr Bailey as Chairman will make a presentation speech at the Christmas carol event and award the hamper. After discussion, Cllr Gibson proposed, Cllr Todd seconded and all Cllrs indicated with a show of hands that they were in favour that the parish council discount anyone who has won the hamper in the last three years as a potential winner this year.

## **CHRISTMAS CAROLS EVENT**

This is confirmed as Wednesday 20 December at 7pm on the green outside St Joseph's Catholic Church. The WI hall has been booked for Mulled wine etc after the event. Cllr Bailey proposed, Cllr Chapman seconded and all Cllrs indicated with a show of hands that authority be given to the Clerk to do the shopping for the event. The Clerk will write to Reverend Vannerley at St John's Church and Father St Aubyn at St Joseph's to ask them for programme amendments; and she will write to the organist to confirm details. Once programme amendments are confirmed that the Clerk should arrange the printing. Parish Cllrs Chapman, Gibson and Loder will help in the kitchen on the night. The Clerk will contact the Rotary Club to see if they would supply any volunteers to help in the kitchen at the event as in previous years too. A Cllr will be asked to collect 'donations' in a bucket at the event on the night. Cllr Gibson proposed, Cllr Chapman seconded and all Cllrs indicated with a show of hands that 3 x £35 cheques be written as donations – one for each Church and one for the organist.

### **113. COMMUNITY RIGHT TO BID**

(CRTB legislation came in as part of the Localism Act. It means that the parish council may look to get assets of community value in the village added to a register of assets, held by Canterbury City Council, whereby if there is any notice of their disposal or sale, the parish council be notified and the parish council/community then have a limited amount of time to raise finance and have a right to bid to buy the asset before it can be sold on the open market. If any assets are successfully added to the register, this gives a right to bid on an asset – but not a right to buy.)

Chestfield Parish Council consider that the CRTB legislation links to the result of the village survey – where residents value the village assets and would probably rather have the various assets retained as a community assets than be sold off for development.

Chestfield Parish Council has recently considering nominating assets in the village. Since the last meeting, the application submitted to CCC by the parish council, to list the Radfall Recreation Ground has been successful (although there are no plans by CCC to dispose of it).

The Cllrs all agreed that the Clerk should now proceed with similar applications for both the Rugby Club at Reeves Way (where CCC own the land and lease the facility to WRFC) - and the Chestfield Road play park (without the serco storage shed).

### **114. CURRENT PROJECTS**

#### **Resident request for built up kerbs at bus stop(s) through Chestfield**

A resident of Chestfield with health issues and disabilities uses a wheelchair and struggles to get on the bus as there are no built up kerbs to help wheel chair users. She asked the parish council to investigate this. Kent County Council Highways is responsible for bus infrastructure on the highway but their current programme and limited funding does not include Chestfield. As reported at the last (04 September 2017) parish council meeting, there was a meeting with the Stagecoach Infrastructure manager and all the stops along the No 5 route through Chestfield from Maydowns Road to Dukeswood were examined and written up by the Clerk into a separate report. There are possible phased projects with the two stops at Maydowns Road (used by the disabled resident) suggested as Phase 1. The Clerk was asked to progress this further with Stagecoach, CCC and Kent Highways, which she has done, together with direct hand-delivered consultation letter and information to the directly affected properties in front of and adjacent to the two stops. None of the residents have contacted the Clerk with any comments or concerns.

The Clerk advised that KCC Cllr Simmonds has indicated he is willing in principle to donate a small contribution from his Member Grant subject to the parish council resolving to proceed with phase 1. The CCC representative has also confirmed a small financial contribution to the new bus shelter.

Cllr Gibson proposed, Cllr Chapman seconded and all councillors indicated with a show of hands that they were in favour that the parish council fund the bulk of the project and resolved that the Clerk progress the implementation of Phase 1 for the two stops at Maydowns Road end of Chestfield Road, to include the provision of raised kerbs, the installation of a new re-positioned and re-aligned bus shelter and yellow road markings on both sides.

115. **ENVIRONMENT**

Cllrs commented that the previous Shrub bed project at Chestfield Play Park in conjunction with CCC and Serco was very successful. They felt that there could be a Phase 2 – for the shrub bed behind the first one. The Clerk will approach CCC with a view to repeating the Shrub Bed project with volunteers in the Spring 2018.

116. **ACTION PLAN ITEMS**

The Action Plan will continue to be progressed. Items have lead Cllrs or Clerk to progress them. The following progress was noted this time:

- Cllr Bailey – has written an article re dog fouling and preventative measures to run in the magazine. This edition will also run information on reporting overflowing litter bins/dog bins.
- Cllr Chapman – has written tree works article and other information article in December magazine
- Cllr Gibson has also written a linked article around how to reduce risk of flooding by garden landscaping and planting and suggested water loving plants and which to plant, which will also run. Her thoughts re the best porous materials for driveways and the parish council considering suitable and relevant comments on future planning applications, will come to the next meeting as an agenda item.
- Cllr Ellis – has written an article re the creation and ongoing improvements to the circular walk for the December magazine
- Cllr Todd gave a written and verbal update on some of his actions around Sandbags; update of the Emergency Plan; Bus services sources of information, etc; and article for the magazine around promoting Neighbourhood Watch and encouraging more co-ordinators for streets not covered.

For the buses to Estuary View, Cllr Todd has put together web links and journey planners and will do an article for the March magazine. The journey to Estuary View appears quite difficult. Cllr Todd and the Clerk will try to speak to Stagecoach regarding routes and buses to Estuary View and ask questions and research these, with a view to making a better link between buses if possible.

117. **CONFIDENTIAL ITEM: Co-option to the vacancy**

A confidential closed vote was held after the public had left and resident David Fitzpatrick was co-opted to the vacancy.

The meeting closed at 9.30p.m.

Signed: ..... Date: .....  
Chairman

***Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting***

**CCC fly-tipping reports on the CCC website**

TO NOTE CCC have upgraded their reporting tool - Rather than having to describe where it is, you can now drop a pin on a map. It can also take the location from a phone if the person reporting does

it in situ. There's also the facility to upload pictures of the waste.

[https://www.canterbury.gov.uk/info/20043/waste\\_and\\_enforcement/31/report\\_flytipping](https://www.canterbury.gov.uk/info/20043/waste_and_enforcement/31/report_flytipping)

**Land rear of 145-149 Chestfield Road, Chestfield, CT5 3LR**

**Proposed two-storey detached dwelling.**

**Application ref: CA/17/00817 . Appellants name: Mr Thomason**

**Appeal ref: W/17/3182797 . Appeal start date: 03 October 2017**

An Appeal has been lodged with the Secretary of State. The appeal is to be decided following the consideration of written statements from the parties and a site visit by an Inspector. Comments made at the application stage will be submitted to the Planning Inspectorate. Details of the appellant's grounds of appeal and the Council's statement of case can be viewed on the CCC website from 07/11/2017.

**CA/17/00469/OUT - Grasmere Gardens, Land South of The Ridgeway: Outline application for 300 dwellings, employment space; community hub to include shops, financial services, food and drink outlets; non-residential institutions to include clinics, health centre, crèche, nursery and day centre; a cafe/restaurant/bar; 7.16ha of open space, play facilities, car parking & landscaping.**

The parish council's response sent to CCC on 20 April 2017, objected to: Foul drainage capacity ; Surface water issues ; Access, emergency access and speeding traffic ; Transportation, public transport and parking ; Future Maintenance of Open Space ; Primary Education/ Innovation Centre, Nursery, Cafe and Shops Parking arrangements. *There is no update on any development management committee meeting date to determine it yet.*

New Applications

22	CA/17/02032 - Land North of Honeysuckle Rose, Radfall Road, Chestfield, CT5 3ER Formation of vehicular access to Radfall Road together with erection of gate.	The parish council has no comments.
23	CA/17/02282 - 62 Chestfield Road Proposed two storey attached dwelling and two-storey rear extension with associated alterations to 62 Chestfield Road together with detached double garage and alterations to existing vehicular access.	Another variation to a proposed development of this plot. This is a minor amendment to an existing approval.  The parish council has no comments.
24	CA/17/02315 - 19 Cherry Orchard Proposed two-storey rear and single storey rear/side extensions together with first-floor bay window to side. Comments before 17 November 2017.	The parish council has no comments.
25	CA/17/01722 - Woodside Wood, Radfall Ride Proposed additional use of woodland for the purpose of a Forest School educational facility, including retrospective use of land for the siting of a mobile unit for use ancillary to the Forest School, and siting of mobile WC trailer. Re-submission.	Amended plans/additional information for this application: Further information submitted by applicant. The parish council has no further comments to add to the earlier concerns uploaded to the CCC planning portal earlier in 2017.
26	CA/17/02337 - 2 Birkdale Close Erection of two-storey detached dwelling and garage. Single-storey rear extension with 2 no rooflights to existing dwelling and erection of garage following demolition of single-storey side extension.  (Cllr Rabey advised that there was a public meeting held for residents, and that there is	The parish council is aware of some concerns by local residents. This site is not in - nor adjacent to - the conservation area, so any objections about building a house in the garden do not hold up here in the same way as other examples in the village in the last 2 years - although Paragraph 53 of the National Planning Policy Framework talks about 'garden grabbing' and urges planning authorities to

	strong opposition by residents. Each property has a covenant against building on its plot and curtilage.)	resist this type of development The Design and Access Statement states that 'pre-application advice has been sought and the development agreed in principle'. With the requirement of a flood risk document - which seems to support the development as the build is on Zone 1 land. The D&A documents also states: "The original layout for the Birkdale Close estate when planned, allocated two plots where number 2 now sits, so with its division into two plots, the size of each new plot will still be comparable with the other surrounding plot sizes and thus in keeping with the local density." The parish council has no formal comments. The parish council would urge people with comments to do their own representations.
27	CA/17/02394 - 64 Grasmere Road, Chestfield Proposed detached single-storey garage.	The parish council has no comments.
28	CA/17/02409 - 23 Longtye Drive, Chestfield Proposed erection of 1.5m fence. Comments must arrive before 24 November 2017.	The parish council has no comments.
29	CA/17/02414 - Chestfield House Nursing Home, Ridgeway, Chestfield, CT5 3JT Fell 10 trees subject to T.P.O No 4 1969.	The parish council has no comments.
30	CA/17/02486 - B&Q, Reeves Way, Chestfield Proposed installation of security fence and gates to service yard.	The parish council has no comments.
31	CA/17/02474 - 101 Chestfield Road, Chestfield, CT5 3LU Partial replacement of existing thatched roofing with reclaimed Kent peg tiles to entrance porch, trade kitchen and cellar.	This is The Barn Public House. This is an iconic building and site in the village and therefore of great importance. The applicant's agent's Design and Access statement states that the main objective is to <i>restore the barn to its original appearance by partially reinstating traditional Kent Peg tiles where they were originally.</i> The parish council would stress that this is a crucial building and important in the streetscene and conservation area – and that Chestfield Parish Council would expect as a minimum that the heritage officers at CCC get involved and give approval before any planning permission is given by Members.

### **Notifications**

CA/17/01676/LUP - 2 Beechcroft, Chestfield, CT5 3QF Application for lawful development certificate for proposed conversion of garage to additional accommodation.	CCC decision = Would be lawful
CA/17/01830 - Chestfield House Nursing Home, Ridgeway, Chestfield, CT5 3JT Tree works: TPO, No.4 1969 – Fell 2 Poplar, 1 Willow and 1 Cypress.	GRANTED by CCC
CA/17/01385/FUL – 64 Chestfield Road Proposed alterations to dwelling, two-storey extensions, external alterations to front and roof alterations, amendments to front boundary treatments and carport.	GRANTED by CCC