

CHESTFIELD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 09 JANUARY 2017

Present: Parish Cllr Steve Bailey (Chairman)
Parish Cllr Chris Brealy (Vice Chairman)
Parish Cllr Tricia Chapman
Parish Cllr Philip Lennard
Parish Cllr Andrew Rabey
Parish Cllr Pat Gibson
Parish Cllr Chris Ellis
Parish Cllr Anne Loder (Co-opted at the meeting)
Ms Amanda Sparkes, Clerk to the Council

Four x residents
KCC Cllr Michael Harrison (for part of the meeting)
PCSO Jade Hoyle (for part of the meeting)

151. CHAIRMAN'S WELCOME

Cllr Bailey welcomed everyone to the meeting and wished everyone a Happy New Year. Apologies for absence were received and accepted from Parish Cllr Paul Clayson (unwell) .

152. MEMBERS' INTERESTS – None.

153. VACANCY ON THE COUNCIL- The vacancy has followed due process and the parish council is able to co-opt a suitable candidate. Anne Loder had put herself forward for consideration and written a resume about herself which had been circulated to councillors prior to the meeting. Anne read her resume to the meeting. She confirmed her main interests would be around traffic, roads, highways and footpaths. Cllr Chapman proposed and Cllr Brealy seconded and all councillors indicated that they were happy that Anne be co-opted to the vacancy. Anne therefore duly signed the declaration of acceptance of office, and the Clerk gave her a Declaration of Disclosable Pecuniary Interests form to complete for her and her husband and to return to the Monitoring Officer at CCC, for publication.

154. MINUTES OF THE MEETING HELD ON 12 DECEMBER 2016

Cllr Brealy proposed and Cllr Ellis seconded and the Minutes were accepted as a true record of the meeting and the Chairman duly signed them.

155. POLICING

PCSO Jade Hoyle explained that from 13 December 2016 to 9 January 2017 there had been three burglaries in the area; one at Johnson's Nursery, one at Radfall Ride and one in Chestfield Road. A car had been damaged in Laxton Way and there were thefts of garden pots in Molehill Road. Jade explained that she is very busy in her role, now covering Whitstable, Herne Bay and Canterbury areas. The PCSOs share one car between 12 PCSOs.

Cllr Rabey explained that he, Cllr Brealy and the Clerk were to meet the Police sergeant on 19 January 2017 and discuss uniformed visibility, accessibility and fly tipping issues etc.

156. NEIGHBOURHOOD WATCH

Neal Fowler, Vice Chairman of the Canterbury and District Neighbourhood Watch had provided a report to the meeting which had been circulated to all councillors prior to the meeting.

1. At B&Q, Chestfield, between 14:45 and 14:50 on 11 December 2016, a Mitsubishi L200 Pickup had the hub cap and Five Wheel nuts taken from the Rear Wheel. This was not noticed until the I.P. was driving home and heard knocking from his wheel, on inspection he noticed what had happened.
2. 17 December - Two expensive stone planters stolen from a property in the village. Occupier was awoken at about 5 am and looked out in time to see a white van driving off.
3. Burglary - Chestfield Road. Occurred between 1100 hours on the 15th Dec and 1030 on the 22nd Dec. A quantity of jewellery was stolen.

4. NHW coordinators across east Kent have reported the following scams during the past few weeks:-
- a. A Chestfield resident reported a phishing scam which nearly fooled him into giving fraudsters vital banking information. He first got a text message purporting to be from 'Barclays' saying that there had been unusual activity on his debt card account and that he should contact them on the number provided immediately. This he ignored, suspecting it to be a scam but immediately got a call on his mobile from 'Barclays' with a well spoken English lady's recorded voice saying that unusual activity had been flagged and to check his account. He was asked to input a few personal details, so he hung up. Then his HOME phone rang with the same official sounding English Lady's recorded message. It said that for security verification she would give him 3 dates one of which would be his date of birth & to press number 1, 2 or 3 when he heard it. The first 2 were wrong but the 3rd was correct. He was then asked to input his sort code & account number, so he hung up again & checked his balance on line. All seemed ok, but he called Barclays fraud line and they eventually verified it was a scam. It is concerning to think that the scammers knew his name, who he banked with, his mobile number, his (ex-directory) home landline number and date of birth. The number that called him both times was 03332 027460 which is **very, very similar to Barclays actual customer service number**.
5. General warnings by the police, National Fraud Intelligence Bureau or other sources:-
- a. **Lloyds customers - lookout for a new sophisticated fraud that involves fraudsters sending fake bank letters.** Letters are on a replica template from Lloyds and include their logo, address and signature from a customer service representative. The letter tells recipients that there have been some "unusual transactions" on their personal account and asks them to call a number highlighted in bold to confirm they are genuine. When victims call the number, an automated welcome message is played and the caller is asked to enter their card number, account number and sort code followed by their date of birth. Victims are then instructed to enter the first and last digit of their security number. The bank has confirmed that the phone number and letters are fake and a sophisticated phishing scam.
 - b. Convincing looking emails claiming to be from Amazon. The spoofed emails from "service@amazon.co.uk" mimic an automatic customer email notification. The scam email claims recipients have ordered an expensive vintage chandelier, or Bose stereos, iPhone's and luxury watches. The emails state that if recipients haven't authorised the transaction they can click on the help centre link to receive a full refund. The link leads to an authentic-looking website, which asks victims to confirm their name, address, and bank card information. Amazon will never ask for personal information to be supplied by e-mail.

157. **ADJOURNMENT OF THE MEETING**

A resident connected to the Grasmere Village Residents Association committee explained that GVRA and SPACE etc continue to ask questions of CCC officers about the validity of the Grasmere Pasture site in the draft Canterbury District Local Plan. The main grounds are around flooding and an increase in traffic and access. He reminded the Chairman that Chestfield Parish Council had previously supported the non-inclusion in writing to CCC, and by the Chairman's involvement in the local plan hearing in July 2016. The resident asked if Chestfield Parish Council would support the request to CCC representatives for answers to questions which have been left unanswered and unaddressed. The site does impact on parish residents although it is not strictly in the parish. The Clerk will find out at what stage the Canterbury District Local Plan is at, and the associated Inspector's report, which is believed to be still awaited, and ask CCC officers and the local ward councillors for their comments on GVRA's outstanding questions. Cllr Bailey also offered to speak to city councillor Cllr Jenny Samper.

KCC Cllr Mike Harrison informed the meeting that the site had been on the weekly list of planning applications that very day with an outline application submitted. The Clerk attempted to intervene to try to advise that this was actually for the Gladman development – a separate site, but Cllr Harrison somewhat curtly dismissed her explanation, by stating that he was addressing the chairman and not her.

Another resident spoke of the burger van/sandwich bar in the Rugby Club car park. There are resident concerns around the amount of signage; a valid license and use of site; rubbish; vermin; and smells and noise generated. The Chairman advised that the operative of the van is now the Steward at Whitstable Rugby Football Club. One of the parish's city councillors, Pat

Todd, is also the club president. After discussion, it was agreed that the Clerk would write on behalf of residents to the Club's secretary – to raise their concerns especially about rats and rubbish, to ensure the issues are brought to the committee's attention. Cllr Rabey reminded everyone that at a recent meeting the Club representatives had confirmed they wished to be more community minded and that perhaps it could be suggested that they (the club) offer a meeting with nearby residents. The Chairman asked the resident to keep the parish council informed with feedback on improvements.

For a resident's concerns re the lack of fencing by the entrance to the Rugby Club field, the Chairman explained the Clerk could give the secretary's contact details for the resident to speak to him about this.

Further concerns were raised about a Keep fit Class running in the actual road outside number 2 Primrose Way, adjacent to the Rugby Club field. Cllr Bailey said he will advise them that they should and can use the Rugby Club field when there are no matches on – or suggest that they use the Rugby Club ball park when the burger van is operating as that is where the key to the ball park lock will be held in future. The Clerk will email the Club secretary too, to advise about this.

The meeting continued.

158. **KCC CLLR REPORT**

KCC Cllr Mike Harrison advised that he leaves his post on 4 May 2017 (when the next elections are due). He explained he had little to report due to the festive break. He is Chairman of the Transport committee – and received a 527 pages of meeting paperwork where the agenda and page numbers did not tie up.

Cllr Harrison advised that KCC is struggling with financial pressures, especially for adult social services. For the potential merger of five local councils, Shepway district have said no. Cllr Harrison advised that Ian Thomas is to take over from him as the county councillor for the area. Cllr Bailey thanked Cllr Harrison for his help in the past.

159. **PLANNING**

Councillors considered planning applications in Appendix 2 previously circulated. Decisions reached and latest information now attached as Appendix 2 to these minutes.

NOTED that the Clerk will attend and report back on the Inaugural meeting of the new Canterbury District Heritage Forum, championed by city councillor Cllr Robert Thomas - to be held 30 January 2017 at the CCC offices.

Withdrawal of hard copy planning applications by CCC

CCC has advised the withdrawal of paper plans will go ahead from 1 January 2017. CCC will notify the Clerk of new planning applications by email. However taking account of the feedback received from parish councils (including Chestfield), CCC has decided to allow some more time in order for parishes to adjust to this new way of working. The city council will therefore, until the end of March, provide a paper copy of plans and documents for specific applications should a Parish Council request it.

Cllr Lennard and Cllr Rabey met a WI representative on 9 January 2017 (Cllr Loder declared an interest at this point as she sits on the WI committee). Chestfield Parish Council may offer to pay for the installation and pay for the annual costs of broadband provision for the WI hall, to enable planning applications to be viewed before and at parish council meetings, and of course the provision could benefit other hall users. However the WI committee did not vote to allow provision at this time but may discuss again at the next committee meeting.

The Clerk will run an article in the March magazine advising residents of the new processes and that residents can view online themselves (the article will give links and directions) or must ask for future applications well in advance if they wish to view on the Clerk's lap top prior to parish meetings.

Gladman development – land at Grasmere Road

It was reported at the last meeting that Gladman Developments Ltd had invited the involvement of Chestfield Parish Council in developing their proposals. The Chairman and Clerk asked to

meet informally for a without prejudice meeting, but there had been no response to that email and Gladman has now submitted an outline planning application for residential development :

**CA/16/02971/OUT – Outline application, Land at Grasmere Road, Whitstable
Outline planning application for the erection of up to 170 dwellings with public open space, landscaping and sustainable drainage system including access from South Street and Grasmere Road.**

The site is bound by Thanet Way to the west and existing development to the north, east and south. There are three potential accesses into the site, one at Grasmere Road, South Street and Hillside Road. Gladman Developments has advised that the site is approximately 13 hectares in size and 30% of the new units would be affordable homes suitable for local people. Although the site is not in the parish it does have an impact on it. There is concern over the unadopted bit of Grasmere Road and the fact that it is not a public highway. The Clerk and Cllr Brealy will meet to look in detail at the outline application, and accesses in particular and report back to full council.

160. **SUGGESTION FOR A FLAG POLE FOR THE VILLAGE**

At the November 2016 Chestfield Parish Council meeting, KCC Cllr Harrison had suggested that a flag pole be considered for the village.

Cllr Bailey expressed his personal feeling that it can be nice to see a flag flying but that he felt that there are other items to concentrate on first when spending tax payers' money. However, Cllr Bailey reiterated that this was merely his personal opinion, and it was for the parish council as a body to decide the proposal.

Cllr Bailey explained that a separate appendix had been prepared and circulated prior to the meeting, and that there had also been a lot of debate amongst councillors mainly by email. Cllr Harrison commented that he had not got a copy of that appendix. The Clerk explained that he had seen sight of it, as he had been sent by email an early copy by one of the parish councillors. Cllr Lennard confirmed that Cllr Harrison had not been sent the final version however. Cllr Harrison was passed the relevant appendix. (This appendix covered questions of costs; what level of grant by Cllr Harrison was to be offered; technical compliance and installation; tax payers money; whether planning permission was required; where to site a flagpole and the relevant land owners' permission; operational requirements; future maintenance; village engagement; benefits to villagers; whether the item aligns with the role of the parish council; health and safety and insurance implications.)

Cllr Bailey invited an open debate on the agenda item.

Cllr Lennard advised that Cllr Harrison would fund the flagpole, the suite of flags and the installation through the KCC nominated supplier, and that Chestfield Parish Council would pay for any planning application fee. Cllr Lennard confirmed he had experience of his own flag pole in his own garden for many years and he would be happy to operate the flags and flag pole following flag etiquette process and would undertake the necessary risk assessment annually.

Cllr Loder asked what flags would be used. Cllr Lennard explained that there would be two flags – a Union Jack and a St George, and that they would be of a sewn variety to be more durable. He also explained that the pole and flags would need cleaning twice a year and that the future maintenance would be negligible.

Cllr Rabey advised he was opposed to the suggestion, which had come from a county councillor and not a resident. Cllr Rabey drew attention to the village survey draft write-up just released which does not have a request for a flagpole from any resident. He felt that the parish council should do what residents are asking for. KCC Cllr Harrison tried to interrupt during Cllr Rabey's comments but Cllr Rabey asked to finish what he was saying.

KCC Cllr Harrison then stood up and announced to the meeting that he was withdrawing his offer of support, and he walked out.

The parish council continued the debate. This included: Cllr Gibson commenting that the survey write-up clearly steers the parish council on what/where money should be spent; Cllr Lennard pointed out that although the parish council had not asked a specific question about a flag pole, that the council had not asked if residents would like to go on holiday either. Cllr Ellis felt that the parish council does not necessarily *not* spend on anything that we have not asked residents about – the financial contribution from Cllr Harrison had been offered not as a sacrifice to anything else being considered; Cllr Rabey reiterated that he felt that the timing was wrong with the survey results being released, and Cllr Loder commented that the timing too with Brexit in 2016 was also inappropriate. Cllr Bailey advised that with the withdrawal of the offer of funding, there would be no requirement to vote on whether to proceed with the item. However the parish council may wish to reconsider the possibility of a flagpole at a future date, perhaps in a year or two, and re-discuss once some of the parishioners requests from the survey had been fulfilled.

Cllr Lennard commented that he felt this had been a missed opportunity. Cllr Bailey stated that any such opportunity had disappeared the moment that Cllr Harrison withdrew his offer of a grant.

Cllr Bailey commented that he was saddened to see that loneliness is a repeat factor in the survey comments and he would prefer and funding being spent to combat this. Cllr Rabey confirmed he would like to be involved in a project around loneliness.

161. **FINANCIAL MATTERS**

RECEIVED the bank statement for December 2016, and RESOLVED the signature of a councillor other than the Chairman thereon;

NOTED a payment of £16.33, for the Plusnet Internet account was taken by direct debit on 18/12/2016.

NOTED that the HSBC conducted a written and oral review of the parish council's banking activities which was concluded satisfactorily;

NOTED a payment of £139.40 was taken by direct debit on 2 January 2017 for the BT quarterly telephone bill; (the call usage is higher than usual this quarter due to a number of calls to the HSBC bank's special 0345 chargeable number);

NOTED that on 14 December 2016 the Clerk completed the online acceptance form from KCC for the £1000 Member grant from KCC Cllr Mike Harrison towards the new/replacement trees at the play park, Chestfield Road. (Reference 16-CA-102, online form reference was AF1614519)

NOTED that the Christmas Carols event on 15 December 2016 collection raised £71.20 in donations from residents.

NOTED that the Clerk is to attend a KCC Pension training session on 24 January 2017 at the Canterbury City Council offices

NOTED BACS confirmation of the £1000 Member grant from KCC Cllr Mike Harrison towards the new/replacement trees at the play park, Chestfield Road. (Project Reference 16-CA-102)

NOTED BACS confirmation from HM Revenue and Customs, dated 29 December 2016, for the VAT refund claim of £614.95 completed, for the period covering 01 May 2016 to 30 November 2016

NOTED that the Clerk has an inspection booked with the council's new Internal Auditor on 14 January 2017. His report will be circulated in due course.

NOTED that the total expenditure against budget headings to End of Quarter 3 (to 31 December 2016) has been circulated to all councillors, for information.

Precept and Council Tax Support Grant 2017-2018

CCC has advised that as last year the total funding will be made up of two elements; the precept payable by households and the grant for council tax support. Last year the total funding 2016/17 of £60,712 was made up of £59,346.68 parish precept plus £1,365.32 council tax support grant.

CCC are reducing the council tax support grant in line with their government grant funding (Revenue Support Grant, known as RSG) and for 2017/18 this will be £682.66 for Chestfield.

The difference between the total funding requirement for 2017/18 and the grant amount of £682.66 will be the precept amount for 2017/18. (CCC has advised that the level of council tax

support grant will be reducing annually in line with the reduction in RSG and so the grant allocation for 2018/19 will be less than the 2017/18 allocation.)

At the November 2016 full parish council meeting, Cllrs agreed that the total precept request for next year 2017-2018 should be £61,865. The Clerk advised CCC of this total requirement and the precept element requirement therefore is £61,182.34

162. **AUTHORISATION OF ACCOUNTS**

The Clerk presented finance sheets for cheque payments requiring authorisation totalling £2,845.96, together with an additional sheet totalling £3,064.15. The financial matters and accounts were authorised for payment.

163. **KSSAA BIG CHEQUE PRESENTATION**

The parish council has fund raised during 2016 for the Kent Surrey and Sussex Air Ambulance - donations total £465.50. The Clerk has requested that the donation be made in to a 'big cheque' and a presentation of it alongside the helicopter and crew as a photo opportunity be requested (this cannot be guaranteed if the crew are called out). Cllr Bailey and Cllr Brealy are keen to attend – the Clerk will sort out a date for them to go and liaise with KSSAA

164. **CAROLS EVENT 2017**

Cllrs CONSIDERED a change of start time to 7pm (from 8pm) to encourage families and children to attend in future. Residents had mentioned this at the 2016 event. All councillors were happy and felt it was a good idea and asked the Clerk to speak to the vicars about the suggestion.

165. **FUN DAY 2017**

The date is confirmed as Sunday 23 July 2017. The Clerk will again suggest a date for another meeting for the sub-committee to meet again. Cllrs Bailey, Gibson, Casey and Brealy to attend.

166. **CHESTFIELD VILLAGE SURVEY 2016 (PARISH PLAN REFRESH)**

The Clerk has finished the inputting. The initial full write-up of the numerical and narrative responses from residents has been circulated to all councillors. There have been over 450 responses with a response rate at 32%.

The Clerk will get prize draw winner vouchers and the draw will take place at the 27 January 2017 second Volunteers Buffet event.

DISCUSSED a presentation version for the 27 January 2017 launch event with residents – Cllr Bailey and the Clerk will work on this.

For the formation of an Action Plan to steer the future work of the parish council, Cllrs Bailey, Chapman and Rabey offered to get involved and work with the Clerk, and report back.

167. **CLERK'S REPORT**

Guest speaker at Annual Electors' meeting 27 March 2017

NOTED that Porchlight have confirmed they will be the guest speakers. The Clerk will advertise the event in the next magazine.

Lord Lieutenant's Annual Civic Service - CONSIDERED the invitation for a councillor plus spouse/guest to attend the Lord Lieutenant's Annual Civic Service at Rochester Cathedral on 14 March 2017. Cllr Bailey and his wife will attend; the Clerk will complete the booking form for them.

Christmas Lights winners - NOTED the winner of the Christmas lights competition, for the second year running, was the resident of Huntsmans Lodge, on the junction of The Drive and Drove. The resident was awarded the hamper by the Chairman at the Carols event on 15 December 2016.

Magazine distribution – NOTED that the Clerk is to do an exercise to remind all distributors of their particular households for their delivery to ensure full village coverage. There has not been

a volunteer yet to cover the Radfall Hill round – the Clerk has the addresses of the properties involved and will do address labels to send these by post in future.

168. **SPEEDWATCH**

There has been one check since the last meeting (less undertaken due to the festive break) with 6 vehicles recorded doing 37-40 MPH.

169. **HIGHWAYS**

Thanet Way repairs - The latest update notice regarding the repairs to the Thanet way have been circulated.

The road in front of the play park, Chestfield Road

The road surface in front of the play park at Chestfield Road, in particular by the crossing island is very badly undulating. The Clerk was asked to report this on the KCC portal.

Residents' petition regarding flooding issues at Radfall Road

As reported since the November 2015 parish council meeting, the Clerk has been chasing for investigations by The Business Performance Team at Kent County Council, County Hall, Maidstone, and The Land Drainage Team at Canterbury City Council. There is still no update. .

Right hand sign for Radfall Hill to alert drivers to the junction at Dukeswood

Ongoing – As previously reported, the parish council would like a right hand sign prior to the junction of Radfall Hill with Dukeswood. The parish council was told they needed to appoint a traffic consultant to try and achieve this. The Clerk contacted an officer at Amey and was progressing this. Unfortunately that officer has left the company. The Clerk will try and make fresh enquiries.

170. **PARISH COUNCIL'S WEBSITE**

The Clerk explained that for the Parish Council's Website which is hosted free of charge by KCC, there is to be a change of software/platform and look and navigation of the parish council's website being brought in by the hosts KCC/EiS. It will be better for users, whether accessing if from a mobile phone, tablet or pc – the website will format better on any device. NOTED that the Clerk, as the website administrator, is attending a training course in Maidstone on 11 January 2017 to learn how to manage the new site

171. **WRFC BALL COURT**

Following the recent very positive meeting with rugby club representatives about access to the bal park, the Chairman will mention access etc in his Chairman's message in the March magazine.

The Chairman circulated some draft text for signage – re key access, CCTV coverage, 'rules' for use such as respect and take litter home, etc. The Clerk will forward this suggested signage text to the Club secretary and when agreed, the parish council will pay for the signs to be made up. (C/fwd: An agreement around ball park access to be drafted by the Clerk, and signed by both sides)

172. **ENVIRONMENT**

Cllr Rabey advised that he had dealt with some further instances of fly tipping in the village – this was to be an agenda item at the police sergeant's meeting scheduled for 19 January 2017.

Pavements along Chestfield Road

Cllrs Ellis advised of very uneven pavement surfaces on the east side of Chestfield Road (as opposed to the west side). The Clerk agreed to take a look at these and report back to the next meeting.

New trees along the frontage at the Play Park, Chestfield Road

The Chairman commented that lots of people have commented on how lovely the new trees look. The parish council has noted how hard the KCC officers worked putting in the new trees

along the frontage in December 2016, still being there after dark. RESOLVED that the Clerk prepare a thank you letter from the parish council Chairman to pass thanks onto the team who carried out the work.

Line of very tall fir trees at the back of the play park

The trees the other side of the green, the very large fir type, have been confirmed as being in KCC ownership. KCC examined them and found that they are dying and need attention. One tree has recently been removed. A longer term KCC aim is for their total removal and replacement. Chestfield parish council could accelerate that process, and as another joint initiative with KCC, part fund new trees in the same way as the others on the frontage, which have been well received.

There is a need to seek the view of the residents directly affected - those in Fern Close in particular. The Clerk explained a resident fronting Chestfield Road had seen the agenda item and also asked that nearby residents – both at the front along Chestfield Road - and those at the back along Fern Close, be consulted.

The Clerk will organise consultation and liaison with KHS – for their thoughts and what the tree species options are. Chestfield Parish Council resolved that the council should place an appropriate order under delegated authority if necessary to get early planting in 2017 if appropriate.

Parish footpaths

The Clerk explained that a resident who is a regular footpath walker had emailed drawing attention to a number of concerns about stiles on CW27 and CW21, CW71, and CW31 and 32. There are also issues with some fallen trees and brambles and overgrown vegetation. Cllr Gibson offered to walk the routes with the Clerk to look at what may be done, and report back. Cllrs Rabey and Loder may also assist with this.

Circular walk

Cllrs Rabey, Clayson and Ellis and the Clerk walked the circular walk on 9 December 2016. The route is clear but some improvements could be considered. Some surfaces get very muddy and can be impassable at certain times of year, for example the stretch at the bottom of the golf course path is a known problem. Cllr Ellis felt that reinforcement of the surface here with a mesh covered wooden duck board (and possibly a hand rail) should be moved forward.

Cllrs Rabey, Clayson and Ellis and the Clerk walk the route again when hopefully the muddy part(s) are more apparent. Cllr Ellis had also previously agreed to walk it again and take photos. Cllr Rabey also offered to do the same and speak to Cllr Clayson to join him if available.

The meeting closed at 9.40p.m.

Signed: Date:
Chairman

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting

CHESTFIELD PARISH COUNCIL PLANNING REPORT, January 2017

APPENDIX 2

Appeal Land adjacent to 4 Shrub Hill Road

Erection of two detached dwellings (CA/16/00722) - Appeal Reference W/16/3154561

An Appeal has been lodged with the Secretary of State, to be determined by written representations and a site visit by the Inspector. Decision awaited.

Canterbury District Heritage Forum – Inaugural meeting to be held 30 January 2017 at CCC offices. The Clerk will attend and report back.

Some parties who have expressed an interest and/or want to be kept up to date with events are:

- University academics and students
- Historic England
- Campaign for the Protection of Rural England
- Canterbury Heritage Design Forum
- Architectural Heritage Fund
- Kent Historic Building Committee
- Herne Bay Coastal Community Team
- Herne Bay Pier Trust
- Herne Bay Conservation and Improvement Trust
- The Crab and Winkle Line Trust
- Canterbury Archaeological Trust
- Canterbury World Heritage Committee
- Canterbury Society
- Whitstable Neighborhood Plan group
- Parish Councils
- Lord Mayor and fellow councillors
- Retired resident

New Applications

48	CA/16/02870/FUL – 6 Longtye Drive Single-storey rear extension and two-storey front extension	The parish council has not submitted any comments.
49	CA//16/02874/FUL - 22 Maydowns Road Proposed detached bungalow and garage.	This is a new application following the previous refusal for two semi-detached houses on this plot. (The parish council had given objections to the proposal for two houses) This follows the demolition of a previous small bungalow on the site. A single bungalow proposal is a far more suitable proposition for this site.
50	CA/17/00013/FUL – Tanga, Radfall Road Proposed single-storey rear extensions and first floor rear extension together with loft conversion with 3 no. dormer windows to front elevation and 2 no. dormer windows and 1 no. roof light to rear elevation.	Comments due by 3 February 2017. A delegated authority is required therefore is the parish council wish to make any comments.
	CA/17/00016/FUL – 45 Grasmere Road Proposed single-storey rear extension, first-floor extension and detached garage.	Comments due by 10 February 2017. A delegated authority is required therefore is the parish council wish to make any comments.

Notifications

CA//16/00418/TPO Iwade, Radfall Road, Chestfield, CT5 3EP To fell an Oak Tree to near ground level subject to T.P.O No 1 1957.	Refused by CCC
CA/16/02247/FUL – 62 Chestfield Road Proposed two-storey attached dwelling with alterations and rear extension to existing dwelling and alterations to existing vehicular access	Refused by CCC
CA/16/02518/FUL – Land adjacent to No 6 Shepherds Walk Proposed erection of detached dwelling on land adjacent to No 6 Shepherds Walk – resubmission	Refused by CCC
CA/16/02594/FUL – 55 Chestfield Road Proposed side and rear extensions, loft conversion with dormers to front, and rebuilding of garage following demolition of existing garage	Granted by CCC