

**CHESTFIELD PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 10 OCTOBER 2016**

**Present:** Parish Cllr Steve Bailey (Chairman)  
Parish Cllr Chris Brealy (Vice Chairman)  
Parish Cllr Tricia Chapman  
Parish Cllr Philip Lennard  
1 x vacancy  
Ms Amanda Sparkes, Clerk to the Council  
Canterbury City Cllr Jenny Samper  
No residents

**87. CHAIRMAN'S WELCOME**

Cllr Bailey welcomed everyone to the meeting. Apologies for absence were received and accepted from Parish Cllr Andrew Rabey (annual leave), Parish Cllr Pat Gibson (family reasons), Parish Cllr Paul Clayson (family reasons), Parish Cllr Chris Ellis (family reasons).

**88. MEMBERS' INTERESTS – None.**

**89. VACANCY ON THE COUNCIL-** NOTED that the vacancy has now followed due process and the parish council is able to co-opt a suitable candidate if one comes forward.

**90. MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2016**

Cllr Chapman proposed and Cllr Brealy seconded and the Minutes were accepted as a true record of the meeting and the Chairman duly signed them.

**91. ACTION LIST APPENDIX 1a** - The list was revisited.

**92. POLICING**

**PCSO report** - The PCSO had given the following report which had been circulated to all councillors prior to the meeting: This detailed reports from 7/9-7/10/16 as follows:  
08/09/16- Fraud- Clover Rise - Email received from iTunes, which was a receipt for items purchased. These items were not purchased by INFT and a link was provided if this was the case. Luckily She did not use the link which opens up for bank details for a refund. This is a very common email along with emails along the same line from eBay.  
11/09/16-Theft-Chestfield Golf club - Various items stolen from a vehicle parked in car park. Enquiries are on-going.  
14/09/16- Theft- B&Q - Various items stolen, enquires are on-going.  
16/09/16-Nuisance vehicles-Sainsbury's - On-going issue with cars parking up in car park. No statements are provided for further action to the issue; words of advice only can be given.  
25/09/16-Burglary-John Wilson Business park  
Door damaged to property, various items taken. Enquiries are on-going  
27/09/16-Burgary-The Drove  
Aluminium stolen from site. Enquires are on-going.

**Weekly reports from the Police**

The Clerk has been circulating new weekly reports from the Police, which include incidents 'cross-border'. Councillors felt these were relevant and useful. The Clerk will mention these in the next magazine and invite residents to give her their email address for the reports to be forwarded to them.

**93. NEIGHBOURHOOD WATCH**

Neal Fowler, Vice Chairman of the Canterbury and District Neighbourhood Watch had provided a report to the meeting which had been circulated to all councillors prior to the meeting.

1. On 11 September between 13:15 and 15:00, the passenger side door lock had been damaged and entry gained to a grey Citroen Picasso, parked at Chestfield Golf Club - golf items were taken including clubs, Go Cart electric golf trolley, Wilson umbrella, Wilson golf bag and waterproof clothing.

2. Burglary Other than a Dwelling - Julies Cafe, John Wilson Business Park, Reeves Way, Whitstable between 09:45 and 09:55 on 25 September a burglar forced the rear door of the restaurant to gain entry. Apart from the damage caused, nothing was reported stolen.
3. This took place at The Drove, Chestfield between 07.00 and 7.35 on 27 September. Thieves forced entry into a new home building via a window and also gained entry into a container on site stealing scaffolding and other miscellaneous items of builders materials.
4. NHW coordinators across east Kent have reported the following scams during the past few weeks:-
  - a. A Kent resident received a text from 'Buongiorno tap to fun' saying he had subscribed to their service at £4.50 a week. He hadn't so ignored the text. When his monthly bill was sent to him some weeks later he saw multiple charges present. He spoke to his network and they eventually reimbursed the costs. The company are well known. They are exploiting a loophole where any telecoms business can notify your network you have signed up to a service (which you haven't) by simply providing your phone number and this activates a recurring premium rate billing cycle. EE in this case pay them, and in turn bill you. See also <https://en.m.wikipedia.org/wiki/Buongiorno>  
Always check your itemised phone bill and for texts like this don't delete before googling the name, number they sent it from any a few key words in the message body.
  - b. During September a coordinator from Weald got a telephone call from a male asking whether he had experienced suspicious calls recently. He said he had at which he said " we are sending you a powerful tool to stop all unwanted calls whether from the U.K. or abroad from such places as Pakistan or Bangladesh". The charge would be £85. The coordinator asked him where he was speaking from - the reluctant answer was 193/207 High Road, Ilford Plaza, IG1 1LX. He also asked for his telephone number which he gave as 01233280133. Recognising the first 5 digits as those of Ashford, Kent, a clear indication that this was a scam, the call was disconnected. Then, using 1471, the caller's true telephone number was 001125639428.
5. General warnings have been issued to NHW in the area by the police, the National Fraud Intelligence Bureau and/or other trusted sources over the last month:-
  - a. There is a phishing email currently in circulation that claims to be from the City of London Police, and the 'Fraud Intelligence Unit' and the 'National Fraud Intelligence Bureau'. The email is titled 'compensation fund' and has a letter attachment that claims to be offering financial compensation to victims of fraud. The letter uses the City of London Police logo. The letter states that in order for compensation to be arranged, the receiver of the email should reply disclosing personal information. It states that HSBC and the South African Reserve Bank have been chosen to handle the compensation claims. All of these claims are false.
  - b. **Yahoo** has announced that their security has been breached i.e. hacked and this affects 8 million UK users. This affects both SKY and BT who use Yahoo for their email accounts. **Users are advised to change their passwords.**

Dropbox has announced via their blog that 68 million user email addresses with hashed and salted passwords have been exposed. As a result, they have proactively completed a password reset for anyone who hadn't updated their password since mid-2012. They're contacting account owners via email and the next time users login, they will be prompted to update their passwords

## ADJOURNMENT OF THE MEETING –

As there were no residents at the meeting there was no adjournment. The meeting continued.

## 94. CCC COUNCILLOR REPORT

Canterbury City Cllr, Cllr Jenny Samper advised there is no news on the Canterbury District Local Plan or the inclusion or not of Grasmere Pasture for potential development. She mentioned an application in Blean, previously for 85 homes, that had been previously refused by the development management committee 11 to 10, (on the grounds of it not being a chosen site in the Local Plan, near SSSI and woodland). This has now been resubmitted for 75 homes. If allowed now, it will boost the statutory requirement for housing numbers.

Cllr Samper explained that the very significant application for the south of Canterbury known as Mountfield Park (CA/16/00600) is coming up for a decision, probably in November 2016. CCC has changed the hearing arrangements to have a special determination meeting solely for this single application and to have speaking arrangements for up to 10 speakers for and 10 speakers against.

Cllr Samper advised that the city council might change the criteria by which parish councils can call in a planning application – currently if a parish council states they object and will send a speaker to the development management meeting when it is to be determined, then the city

council must send the application to committee rather than deal with its determination under delegated office powers. CCC might change this criteria, that a parish council may only call it in consultation with their ward councillor, and if the ward councillor is in agreement with the parish' comments. The upside may be that the ward councillor might speak on behalf of the parish council without a representative needing to attend the meeting.

Cllr Samper concluded her report by advising that CCC are holding a finance talk to discuss the 2017-2018 budget. CCC do not yet know what the central government settlement is going to be yet.

95. **PLANNING**

Councillors considered planning applications in Appendix 2 previously circulated. Decisions reached and latest information now attached as Appendix 2 to these minutes.

96. **FINANCIAL MATTERS**

RECEIVED the bank statement for September 2016 2016, and RESOLVED the signature of a councillor other than the Chairman thereon;

NOTED a payment of £16.33, for the Plusnet Internet account was taken by direct debit on 18/09/2016.

NOTED that for the Shrub Bed improvement project for 8 and 9 October 2016, the Clerk contacted the parish council's insurance company and got cover for the parish councillors and residents to be involved, subject to adhering to safety instructions

NOTED a payment of £112.45 to be taken by direct debit on 5 October 2016 for the BT quarterly telephone bill

RECEIVED for information a spreadsheet detailing expenditure against budget to end of Quarter 2 (i.e. to 30 September 2016)

**Budget preparation**

The Clerk explained that she and the Chairman will draft a 2017-2018 precept budget to bring to the November full parish council meeting to ratify. She reminded all councillors to advise the Clerk of any projects requiring budget provision for inclusion.

**Feedback from Chestfield Cricket Club re £50 grant given to them earlier in 2016**

NOTED thanks recorded to the parish council for the support and TO NOTE receipts and evidence of spend of the community grant of £50 given earlier this year. The grant was spent on 50 cricket balls, as many had been previously lost (through boundary shots and sixes) – a local business in Tankerton was used to fulfil the order.

The cricket club also gave feedback that as previously mentioned inhouse flyers were produced and given to libraries, pubs, shop windows etc to attract new adult players, and free entries were also placed in local papers, and recruitment has increased as a direct result.

**DCLG consultation on council tax referendum principles**

The 2017-18 Local Government Finance Settlement consultation is at

<https://www.gov.uk/government/consultations/local-government-finance-settlement-2017-to-2018-technical-consultation> .

The key paragraph on page 8 is:

- *that referendum principles are introduced for town and parish councils whose Band D precept is **higher than** that of the lowest charging district council for 2016/17 (£75.46), and which have a **total precept for 2016/17 of at least £500,000**, while taking account of transfers of responsibilities, and that consideration is given to the extension of referendums to all local precepting authorities.*

The consultation document explains “transfers of responsibilities” on pages 13 and 14.

Para 3.3.4 states that “*These parishes would face the same referendum principles as shire districts: increases of less than 2% or up to and including £5 (whichever is higher) can be set without a referendum.*”

The KALC policy position is to oppose the introduction of referendum principles on Parish and Town councils. KALC will work closely with NALC on this as in previous years. NALC has issued

a press release which can be viewed via the following link  
<http://www.nalc.gov.uk/news/entry/659-parish-%E2%80%98will-damage-communities-warns-nalc>

### **Advertisers rates for the annual renewal exercise**

NOTED that the Clerk has commenced the annual renewal exercise from 1 October 2016.

### **A Remembrance Day wreath**

CONSIDERED an invitation from Father David Vannerley from St John's Church, that Chestfield Parish Council CONSIDER purchasing and placing a wreath at the Swalecliffe and Chestfield War Memorial in St John's Service on 13 November 2016, which Father Vannerley believes has not been done in the past. Cllr Bailey, as Chairman, has been invited to carry out the wreath-laying at the morning service which will begin at 10.30am. All councillors were happy that Cllr Bailey organise a wreath up to a maximum of £40. Cllr Lennard will forward a potential Royal British Legion supplier details to Cllr Bailey.

### **97. AUTHORISATION OF ACCOUNTS**

The Clerk presented finance sheets for cheque payments requiring authorisation totalling £1,484.53, together with an additional sheet totalling £3,794.21. It was RESOLVED that the financial matters and accounts be authorised for payment.

### **98. FUN DAY 2017**

A second meeting of the sub committee was held to discuss the preparations for a Fun Day in 2017 in partnership with Chestfield Cricket Club, and actions assigned to individuals. Once the date in 2017 is confirmed the Clerk will suggest a Monday evening for another meeting for the sub-committee to meet again.

### **99. MEETING DATES FOR 2017**

The parish council meeting dates for 2017 were agreed, with the usual second Monday of each month scheduled. The Clerk will confirm these with the WI hall booking secretary, and advise the PCSO, add to future agendas, amend in magazine, and add to the parish council website. A summer recess with no meeting was agreed in August. As four councillors were not present, a decision on whether to also schedule a winter recess in December 2017 was deferred to the next meeting.

### **100. CHESTFIELD VILLAGE SURVEY 2016 (PARISH PLAN REFRESH)**

1053 surveys have now been printed and given to distributors to deliver (or have been delivered by them). The returned ones are being input. 414 further surveys are still required to be printed and distributed to cover the whole village. Cllr Bailey offered to help the Clerk with some of the inputting. (Also see below – Minute No 101).

### **101. VOLUNTEERS THANK YOU EVENT**

The parish councillors were in full agreement that they wanted to hold a further buffet style thank you event for the parish volunteers, as in earlier years (for speedwatch, neighbourhood watch, magazine distributors, garden planters and other volunteers.) There are extra volunteers to thank this year - people that have delivered and in some collected the village surveys. As there is a concern about numbers exceeding a venue capacity, the councillors discussed this, and decided that they would hold two split functions – one at the end of January for the survey volunteers- with a view to launching the write up at that event – and another event during December for the other volunteers. Cllrs agreed that the catering for the event should offer hot food. Cllr Bailey agreed to book the Cricket Club as the venue for both events. The Clerk will do the invites in 'thank you' Christmas cards to all volunteers.

### **102. CLERK'S REPORT**

There were no other items to record, that have not been recorded under other headings in these Minutes this month.

103. **QUIZ NIGHT**

The quiz was held 23 September 2016 from 7pm at the Cricket Club, off Grasmere Road. Cllr Bailey had offered another one before Christmas at the event and attendees had been keen for this. Cllr Bailey will check the cricket club availability and book a date, ideally Friday 9 December. The Clerk will offer tables, do bookings, take payments, etc. Cllr Bailey explained his wife had offered to do the catering for the next one, as a volunteer.

104. **SHRUB BED/TREE AND OTHER IMPROVEMENTS AT THE PLAY PARK**

Cllr Bailey on behalf of Chestfield Parish Council said thanks needed to be recorded to Parish Cllrs Andy Rabey, Tricia Chapman and Chris Brealy for help on the day, together with other volunteer residents, and Chestfield Rotary Club volunteers.

The work carried out is an amazing transformation of the Shrub bed and the area around the Jubilee Tree the parish council planted in 2012.

The Clerk will prepare thank you letters to volunteers, councillors and Serco and the photos taken of the project will also be circulated to all councillors, to the CCC officer, the Rotary Club secretary - and uploaded to the next magazine cover and inside pages with an article about it. The Clerk will also prepare a Press release with a photo – via Cllr Bailey. The next steps in the project will be to assess the bed, and consider replacements/replanting where appropriate and work towards another one day volunteer event in the Spring of 2017, if CCC are agreeable.)

Cllr Brealy said he would like to record thanks to the Clerk and Cllr Rabey for all the co-ordination they did beforehand etc.

**Two new benches for the play park** - The benches were ordered in June, with a lead in time for their production expected. The Clerk will chase for an update on these.

**Line of KCC trees in Play Park**

The cypress trees by the carpark at the play park are dead, dying or dangerous. KCC has now agreed to fell these. A works order has been created and the trees should be felled, by dismantling by end of October. NOTED that the Clerk sent advice letters on 22 September 2016 to residents fronting the playpark (numbers 63-77 inclusive) advising of the tree works, the new benches and the community weekend shrub bed project.

**Replacement line of Magnolia trees**

The parish council has previously resolved to work with KCC to have a line of Magnolia trees at the front of the play park. The KCC tree and landscape officer has provided the current prices and availability from the nursery for magnolias. Cllrs Chapman, Rabey, Brealy and the Clerk will ask for a site meeting to discuss final numbers, locations, and best types with regard to spacing, soil type etc. The parish council would like to request an early planting of these in KCC's winter season to lessen the impact of the loss of the line of cypress being felled. The parish council agreed a delegated authority to the site meeting councillors, with a view that substantial new trees would be best.

105. **SPEEDWATCH**

There have been 4 checks since the last meeting with 32 vehicles recorded doing 37-56 MPH. The Clerk explained that Kent Police are bringing a new system in for volunteers to pre-book the times for their sessions, in the hope that they may be supported with a uniformed presence. There is some concern that volunteers will not embrace the new online system. The Clerk will send Cllr Lennard the information about the new system.

106. **HIGHWAYS**

The Clerk will attend the Kent highways seminar at the County Cricket Club, Old Dover Road, Canterbury on 21 October 2016 and report back.

**Residents' petition regarding flooding issues at Radfall Road** – The Clerk explained there is no update yet.

**Right hand sign for Radfall Hill to alert junction at Dukeswood - Also ongoing.**

**Chestfield Road – road closure from 22 October 2016**

Chestfield Road will be closed between the junctions with Ridgeway and The Leas, (with access to Ridgeway maintained from the southern direction) on 22 October 2016, remaining closed until estimated completion by 3 November 2016. Chestfield Road will be closed. The alternative route for all through traffic is via A2990 (Old) Thanet Way, Millstrood Road (South) and South Street. Access to the remainder of Chestfield Road continues from either direction up to where the road is closed, but there will be no through access. Waiting will be prohibited at all times on both sides of Share and Coulter Road and Polo Way, from their junctions with Chestfield Road for a distance of 20 metres eastwards on each road. The closure is to enable works to repair a sewer to be carried out by Cappagh Browne, working with Southern Water. The works have been timed to be carried out during the school half term holidays to reduce their impact. Due to the nature of these works, it will not be possible to re-open the road outside the working hours.

107. **KALC AGM**

**KALC AGM Saturday 19 November 2016**

NOTED invitation to the 69<sup>th</sup> KALC AGM to be held Saturday 19 November 2016 at Ditton Community Centre from 9.30am to 12.30pm followed by a lunch (event and lunch are free of charge). Two delegates are allowed to attend.

108. **ENVIRONMENT**

**Benches at Radfall Recreation Ground**

Two years or so ago, the parish council paid for six bench seats at the Radfall Recreation ground, made from windfall trees. The Clerk asked to record thanks to Cllr Rabey for helping her to recently varnish these. They plan to return and do a second coat later in October 2016.

**Land at telephone exchange**

Land at Molehill Road telephone exchange at the junction with Chestfield Road is owned by BT. Overgrown vegetation is an issue. The parish council has been contacted by residents as it is an eyesore. The Chairman agreed to make enquiries with BT.

**Chestfield Play Park planters**

The Green Leas residents group have kindly looked after the planters at the play park during the year and they have looked lovely. NOTED that the Clerk prepared a letter, which the Chairman signed, to thank them all for their efforts.

**Contractors schedule for 2017**

In view of recent additional items, Cllr Rabey and the Clerk have arranged to meet with the contractor on 20 October 2016 and will bring a revised schedule meeting for the 2017 season to the November parish council meeting.

**Access to the ball court at Whitstable Rugby Football Club**

A mutually agreeable date for both parties to meet has now been set in November 2016.

The meeting closed at 9.35p.m.

Signed: ..... Date: .....  
Chairman

***Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting***

**Appeal Land adjacent to 4 Shrub Hill Road  
Erection of two detached dwellings (CA/16/00722)  
Appeal Reference W/16/3154561**

An Appeal has been lodged with the Secretary of State for this application. It will be determined by written representations and a site visit by the Inspector. Details of the appellant's grounds of appeal and the city council's statement of case may be viewed on the CCC Portal.

In summary:

1. CCC defend their refusal on the grounds of:
  - (interestingly) CCC can demonstrate a 5-year housing land supply (and the Bodkin Farm appeal inspector said she attached less weight to any shortfall as the emerging local plan is so well advanced)
  - The proposals in a rural location would be 'land hungry' and car dependent (as no services within walking distance) and not be sustainable.
  - The argument that the land is not garden land as cited in the application (so favour to develop as brownfield is therefore irrelevant)
  - The proposal would result in harm to the character and appearance of the area
2. Goddard Planning Consultancy have done an appeal statement.
  - The proposal helps meets the supply of housing needed
  - Innovative and good design of the proposals
  - Land has been used as a garden in association with the adjacent house at No 4
  - The site is not widely visible and visual impact is limited
  - Little harm to the character and appearance of the area...

**New Applications**

30	CA/16/02116/FUL – 8 Little Paddocks Proposed extended conservatory following demolition of existing conservatory	The parish council has no comments
31	CA//16/02166/FUL – McDonalds, Old Thanet Way Proposed extension, with aluminium cladding to the roof, with the installation of a new storage area to the east of the building following the removal of the existing storage area and a new stand alone storage area in south eastern corner. Installation of new style booth windows, inclusive of a new fast forward booth, new goal post height restrictor and associated works to the site	Cllr Rabey and the Clerk undertook a site visit to better understand this and the signage application below. Essentially the key elements of the scheme are to revamp the external appearance of the unit to 'refresh' it and bring it in line with other more modern counterparts– with full height floor to ceiling windows, a move of the disabled bays, a new roof treatment and a small extension with some minor internal layout remodelling. The main change is the drive through lane, with the creation of a third booth to allow driver order waiting (rather than drivers having to park up in the grill waiting spaces) – this has a twofold benefit – the staff don't need to walk outside in all weathers, and the widening of the drive through lane at this point means queuing drivers behind can overtake the waiting vehicle and keep the lane moving. The scheme involves the loss of two small bushes. The parish council proposes no comments.
32	CA//16/02168/ADV – McDonalds, Old Thanet Way Erection and display of 8 x free standing internally illuminated signs, 2 x non-illuminated banner signs and 1 internally illuminated directional sign.	The signage for the revised drive through configuration is mainly similar to now, just slightly refreshed. The main difference is the two banner stands on the old Thanet way elevation – currently with a metal 'climbing frame' look to them – to become much more substantial stands, although similar in size to those now – at 2m high x 3m wide approximately. The parish council has no comments.

33	CA/16/02183/FUL – 33 Grasmere Road Proposed single-storey side and rear extension and front porch following demolition of existing side and rear extension	The parish council has no comments
34	CA/16/02238/FUL – Molehill Solar Farm, Molehill Road - Retrospective application for formation of swale together with retention of boundary fencing and change of use of land from agriculture to the siting of solar panels.	The parish council has no comments
35	CA/16/02247/FUL – 62 Chestfield Road Proposed two-storey attached dwelling with alterations and rear extension to existing dwelling and alterations to existing vehicular access	Cllr Brealy and the Clerk studied the drawings. The attached dwelling is quite large in the plot but the elevations appear sympathetic to the terrace. In the absence of any residents' representations, the parish council has no comments
36	CA/16/02250/FUL – Pen Marrick, Radfall Ride Proposed two-storey extensions to front and rear, and single-storey side extensions; with replacement annexe in rear garden	The parish council has no comments
37	CA/16/02117/FUL – 75 Plantation Road Application for lawful development certificate for proposed single-storey rear extension and ramp to provide disabled access	The parish council has no comments
38	CA/16/02294/FUL – 24 Longtye Drive Proposed two-storey detached dwelling following demolition of existing dwelling	The parish council has no comments
39	CA/16/02327/ADV – Sainsbury's Superstore, Reeves Way Erection and display of 4 x non-illuminated totem signs, 1 x internally illuminated totem sign and 2 x internally illuminated panel signs	This change of advertising has come about because of the re-branding of the instore pharmacy to Lloyds Pharmacy. The parish council has no comments

### **Notifications**

CA/16/01635/FUL – Farringdon, Fairlawn Proposed garage conversion into habitable room together with replacement windows and door and render to facade	Granted by CCC
CA/16/00148 Molehill Cottage, Molehill Road Replacement garage	Granted by CCC
CA/16/00492/FUL - Land adjacent to 6 Shepherds Walk Erection of a detached dwelling	REFUSED by CCC
CA/16/01587/FUL – Long Ashton, Molehill Road Retrospective application for proposed extension to garage	Granted by CCC