

**CHESTFIELD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 08 January 2018**

Present: Parish Cllr Steve Bailey (Chairman)
Parish Cllr Chris Brealy (Vice Chairman)
Parish Cllr Chris Ellis
Parish Cllr Tricia Chapman
Parish Cllr Pat Gibson
Parish Cllr Anne Loder
Parish Cllr Bob Todd
Parish Cllr David Fitzpatrick
Amanda Sparkes, Clerk to the Council

No residents

118. **CHAIRMAN'S WELCOME**

Cllr Bailey welcomed everyone to the meeting and wished them a happy new year. Apologies for absence were received and accepted from KCC Cllr John Simmonds (unwell).

119. **MEMBERS' INTERESTS** – Cllr Chapman reminded everyone that she had an interest if Grasmere Pasture is mentioned at any point in the meeting.

120. **RESIGNATION OF ANDY RABEY** – NOTED that Andrew Rabey resigned as a parish councillor on 16 November 2017. The due process has been followed and relevant notices posted.

121. **MINUTES OF THE MEETING HELD ON 13 NOVEMBER 2017**

Cllr Brealy proposed and Cllr Chapman seconded and all cllrs were happy that the Minutes be accepted as a true record of the meeting and the Chairman duly signed them at the meeting.

122. **UPDATES on now Closed Actions since the last meeting:**

Dog fouling initiative in the Birkdale Close area of 'please pick up after' notices

Cllr Gibson explained that she has prepared small notices and is sticking these next to offending dog mess deposits. She will prepare some more markers – all councillors were happy that the parish council logo be included on these. As a further trial to draw attention to offenders not picking up, the Clerk will order temporary biodegradable and fluorescent spray paint for Cllr Gibson to highlight the dog mess deposits too.

Installation of a dog/waste bin at the top of Maydowns Road

As reported at the November 2017 parish council meeting, further to residents' complaints about dog fouling at the top of Maydowns Road, the Clerk successfully spoke to CCC officers who have arranged for Serco to site a litter bin at the top of Maydowns Road by the footpath gate. The parish council is delighted with this. (At CCC officers' request, this is a 'normal' bin, rather than a specific dog waste bin, as normal waste bins are able to take all types of waste, including dog waste.)

The Clerk advised she would run a reminder in the March magazine that dog waste can be put into ordinary black bins too – not necessarily just the red dog-bin only bins. So there is no excuse for dog owners not to pick up and bag it and bin it!

Councillors felt that a further new bin could be considered for the Birkdale Close area – if Serco would add it to their emptying schedule. Cllr Ellis agreed to give the Clerk a possible location and with this the Clerk would then put in a request to CCC and Serco for this to be considered.

123. **POLICING – Four new powers for Police Community Support Officer**

Police Community Support Officers (PCSOs) across Kent have been allocated four new powers to deal with antisocial behaviour, alcohol and truancy. In addition to their current powers officers will now be able to

- Close licensed premises who consistently sell alcohol to children and

- Require a name and address of people who are selling or obtaining alcohol for someone who is drunk, selling to children or sending a child to purchase alcohol.
- They are also now able to take truant or excluded pupils to the school from which they are absent or another elected location, and
- Dispersal orders - move people under dispersal orders and confiscate any items that could be used to commit antisocial behaviour, crime or disorder.

Two updates made to the Kent Police website recently:

The public can now **report crimes and incidents** as well as **non-injury road traffic collisions** ONLINE directly to Kent Police through the police website (www.kent.police.uk). Once a report is made online, the user will receive a unique reference number and a return email confirming receipt.

Kent Police is promoting both as a **test/pilot** at this stage. At the end of each form is the opportunity for the public making a report to give feedback on the using of the forms.

The overall aim is to provide another choice for how the public can report crime or incidents as well as try to reduce the number of people calling 101 on non-urgent issues that could easily be dealt with through digital contact (which increasingly a lot of people prefer and have asked Kent Police to provide).

The Clerk will run an article about these updates to the Police website in the March 2018 magazine to promote this new option of contacting Kent Police to the wider parish.

NEIGHBOURHOOD WATCH – The vice-Chairman of the Canterbury District Neighbourhood Watch has been submitting an update report each month but this practice will cease for the time being.

Now that the parish council meetings are bimonthly, providing information for the Minutes can be as much as three months out of date by the time residents see it. The Clerk and Cllr Todd also already receive messages from the police about local crime reports, so the additional report was also only duplicating information already available to the Council.

124. **ADJOURNMENT OF THE MEETING** - As there were no residents present there was no adjournment. The meeting continued.

125. **PLANNING**

Current planning matters and planning applications are contained in Appendix 2 of Cllrs meeting paperwork - that had been previously circulated to all cllrs. Decisions reached and latest information is now attached as Appendix 2 to these minutes.

Drainage Pond at the new Chestfield Farm development, "The Willows", The Drove

(At the May 2017 meeting, for the previously existing pond/ new drainage pond at the new Chestfield Farm development "The Willows" in The Drove, concerns were raised about the future maintenance of the pond, in view of new fencing incorporating it and its curtilage within of one of the new properties. It should be kept as a sustainable drainage feature along with the one at the back of the new development site. It needs this a restriction/caveat for any sale of the property/land.

At the 12 June 2017 parish council meeting, Councillors felt it was important that the new owners of the land with the pond know about its limitations and an email assurance from Wedgewood Homes manager was fine for that. But in light of the location of the pond and with clauses giving the new owner responsibility, whilst this gives some assurance for the future, the parish council would wish to see a written statement of copy of the clause(s) in the sale contract which sets all this out. The parish council may then keep this on file for future reference should the need arise to refer to it in the future. The Clerk was asked to contact Wedgewood Homes and ask for copies of clauses in the sales contract. She contacted the managing director about this. The director confirmed on 12 July 2017 that "The proposed clause will be inserted as a covenant into the property transfer which will stay on the property title in perpetuity. Once we have a sale agreed on the property and have the contract and transfer, which will include the covenant, in an agreed form we will ensure that a copy of the agreed wording is forwarded direct to the parish Council.")

The property has now been sold. The Clerk was asked at the 13 November 2017 parish council meeting to re-contact the managing director of Wedgewood Homes for an update, as promised. She sent emails to the Director on 17 November 2017, 5 December 2017 and 19 December 2017 but there has been no reply to any of them. The Clerk will continue to chase.

CCC Community Governance Review

CCC's Community Governance Review could decide to change current parish boundaries, change the number of parish councillors or to merge, abolish or create new parish or town councils.

The parish council formally resolved at their 10 July 2017 parish council meeting to make a request that CCC change the Chestfield boundary to include Grasmere Pasture in future *whether built on or not* (with effect from the May 2019 parish council elections).

The CCC Policy and Resources Committee met on 13 December 2017 and considered a report from the first stage of consultation. The meeting paperwork is at:

<http://democracy.canterbury.gov.uk/documents/g11200/Public%20reports%20pack%2013th-Dec-2017%2019.00%20Policy%20and%20Resources%20Committee.pdf?T=10> (Pages 14 – 192 refer.)

The Clerk attended the Policy and Resources Committee meeting. Councillors there resolved with a vote of 9 in favour and 2 abstaining that:

- with a very low 450 total responses from the whole district there was insufficient desire from residents nor a mandate to proceed or pursue the creation of Town Councils for the unparished areas of Whitstable, Herne Bay and Canterbury.
- further improved Area Member Panel arrangements should be explored, and possibly extending the powers of the AMPs. (The AMPs are advisory committees – not decision making bodies and this is not likely to change.)
- the recommendations and options for individual parished areas go out to further public consultation. Not all parishes are being recommended for any changes.

For Chestfield it is being recommended that Grasmere Pasture be incorporated into a revised Chestfield parish boundary.

The next step is for the Chairman of the working group (Cllr Ben Fitter-Harding) and the city council's Chief Executive to design the next stage of public consultation on the further options for rural / parished areas. The working group will make any further recommendations. The Clerk will keep a watching brief on this and if appropriate run an article in the March magazine if details are known prior to the print deadline, to make residents aware of this consultation and encourage residents to make their own representations.

Porous materials for drives, paths, roads and car parks

Cllr Gibson, as one of her assigned actions from the Village Survey Action Plan had prepared the following report for the meeting:

The Clerk will run this information in the March edition of the magazine for information to residents. In future, when planning applications are submitted for developments involving roads, paths, driveways and car parks, the Parish Council may want to consider requesting permeable materials be considered by the Planning Authority as a condition of planning.

POROUS MATERIALS FOR DRIVES, PATHS, ROADS AND CAR PARKS

PLANNING

Permitted development rights that allowed property owners to re-surface their front gardens and driveways changed in October 2008. Homeowners laying traditional hard surfaces of tarmac, concrete, block paving etc. of more than five square metres now need planning consent. [Planning laws change regularly so this point is worth checking with the local Planning authority]

CODE FOR SUSTAINABLE HOMES

Porous asphalt used with a modified binder and open aggregate structure permits effective surface water drainage and avoids ponding of surface water, and complies with the Code for Sustainable Homes. Although more expensive to install, the need for additional drainage provision is avoided.

There are numerous commercial companies listed on the web that can supply products which are permeable. Some specifications allow for a high level of acoustic absorption.

There is a significant difference between Resin Bound and Resin Bonded aggregate finishes used for drives and paths:

- Resin Bound [trowelled] paving consists of mixed aggregates coated with a clear polyurethane resin. The mixture is cold poured and hand trowelled to a stable and level finish to a depth of 18mm for a driveway laid on an open surface asphalt resulting in a water permeable finish which is UV stable.
- A Resin Bonded surface is non-permeable and may result in the need to construct channel drains and soakaways.

Commercial supplies are numerous and listed on the internet.

126. **FINANCIAL MATTERS**

RECEIVED the bank statement and bank reconciliation for October and November 2017, and RESOLVED the signature of a councillor other than the Chairman thereon;
 NOTED that the Internal Auditor's report of the inspection undertaken on 23 October 2017 was circulated to all Cllrs on 21 November 2017. There were no areas of concern.
 NOTED that on 6 December 2017 the Clerk completed the KCC Member Grant application pack for the £500 donation/grant from KCC Cllr John Simmonds to the bus stops improvement project. The Clerk subsequently completed the online acceptance form to release the grant
 NOTED that CCC has now agreed to increase their financial contribution to the bus shelters project to £1,000, and that the Clerk sent an invoice on 19 December 2017 to the relevant officer for this.
 NOTED that the Clerk is going to attend a Kent County Council Local Government Pension year-end training session on 5 February 2018

Christmas Carols event December 2017

NOTED that the collections from residents totalled £ 84.12

Precept budget setting for 2018-2019

At the 13 November 2017 full parish council meeting, Cllrs RESOLVED a budget for 2018-2019 of £61,865. This is the same amount as last year. (Last year's was made up of £61,182.34 precept plus £682.66 support grant in 2017-18). The new requirement for 2018-2019 breaks down as:

Chestfield		
2018-2019 Precept amount: (A)	2018-2019 Council tax support grant (B)	2018-2019 Total funding request = (A) plus (B)
61,605.59	259.41	61,685

Effect on Band D payments:

In 2017-2018 Band D properties paid £39.41

The number of Band D properties in the village has risen a little and the tax base has changed and the Band D payment for 2018-2019 will actually decrease by 1% (down by 48 pence) to £38.93.

Office rental

The parish council has a 3-year tie-in agreement which ends at the end of March 2018. The Clerk made enquiries and it was reported at the November parish council meeting that the landlords are offering an increase of 9% at £556.59 plus VAT per quarter for a three year tie-in. The Cllrs asked the Clerk to send a letter to confirm if all the officer rents within the building were inline with this and paid on a square footage basis, and also seek an option for a one-year renewal.

A letter was sent 04 December 2017. The reply confirms that the office rents for all the offices are on a square footage basis. They intend putting up the annual rent for all tenants by 4%. Rents are based on the size of the room occupied and do not include additional charges for the communal facilities, toilets, kitchen, cleaning etc.

It is understood that the proposals compare favourably with office rents elsewhere.

Cllrs considered a one year agreement from 1 April at 4% increase = £531.06 plus vat per quarter,

Or a three year tie-in at a 9% increase at £556.59 plus VAT per quarter. Cllr Todd proposed and Cllr Bailey seconded and all Cllrs indicated with a show of hands that a one-year agreement be entered into. The Clerk will write formally to the landlord and request a new Agreement for the Chairman to sign.

127. **AUTHORISATION OF ACCOUNTS**

The Clerk presented finance sheets detailing the cheque payments for December totalling £4,553.10 and January totalling £631.20 together with items listed on an additional sheet totalling £4,022.24.

128. **ANNUAL THANK YOU BUFFET FOR VOLUNTEERS**

Two thank you buffets for volunteers have been organised again (using the Chairman's allowance). Friday 5 January 2018 had 17 people booked who all turned up – but the most popular date for bookings was the Friday 12 January 2018, to follow, where 57 people are booked. Cllr Bailey commented that although small numbers the first evening had been very enjoyable and enabled people to talk to more and different people, with a different table layout.

129. **HISTORY SOCIETY PUBLICATION**

Cllr Ellis explained that Chestfield History Society published its History Book and 2018 calendar in October. Calendar sales totalled around 80 copies plus another 14 distributed to free to selected individuals. Book sales total 155 to date with further copies held for sale in Whitstable Museum and Whitstable Improvement Trust and display copies in Swalecliffe Library and Whitstable Library.

There has been significant interest from outside the village, including contributions for a second edition from interested individuals in Swalecliffe, Tankerton and Whitstable. We have received materials to examine from all these places and from Herne Bay and Herne and Broomfield Local History Group.

Kent Libraries have offered free use of their Whitstable and Canterbury Meeting Rooms for a public event. The Society has had one further correspondent who is living in Australia, wishing them well in their work.

130. **CLERK'S REPORT** – This was circulated prior to the meeting; most items from it are updated elsewhere in these Minutes.

GDPR – General Data Protection Regulations

There is new legislation coming in for May 2018 around individual's data – the new regulations replace the data protection act. The Clerk is booked to attend a training session and will report back to the councillors afterwards.

Invite to the Lord-Lieutenant of Kent's annual Civic Service at Canterbury

The Lord-Lieutenant of Kent, Viscount De L'Isle MBE, will be holding his annual Civic Service at Canterbury Cathedral on 20 March 2018 at 11am. Invite is for one Cllr and their guest. The Service will be attended by many of those in public service: civic dignitaries, elected councillors, parish councillors, magistrates, the emergency services, military personnel (and associated organisations) and uniformed community organisations such as the Red Cross and RNLI. A wide cross section of people from youth, voluntary, education and healthcare sectors have also been invited.

Invite to next RAMP Meeting

The next meeting of RAMP is at 7pm on Monday 22 January 2018 in the Guildhall, Canterbury with:

- A presentation from the National Grid about the Richborough Project
- A workshop on planning from the Head of Planning
- An item on the uses CCTV in enforcement in rural areas

Chestfield Play Park, Chestfield Road - Play Area Upgrade

CCC are to do a £90k play park upgrade/makeover in 2018 (using developer contributions). CCC will offer a tender to six companies (which will then be assessed against certain criteria- and Cllr Bailey may be a parish council representative on the criteria committee). This will then whittle down the

selection to two on a short list and then CCC will consult with the local primary school; hold a residents consultation evening, and feedback the key points to the play manufacturers who may resubmit their design. The aim is to install the new park in time for summer holidays in 2018. There will be an official opening too. The 'shut period' will last about a month – one week to remove the old equipment and dig out the old wetpour - and three weeks to refurbish. The new equipment will have a new type of safety surface – bonded rubber mulch, made from shredded tyres bonded together – which acts better than old style wetpour.

UPDATE: The Clerk has asked the CCC officer for the latest information: She will be tendering to play companies in January 2018. CCC will then do an initial assessment of the tenders sometime in Feb, and this is when the parish council will be invited to be part of the process on the assessment panel. Then follows shortlisting and consultation periods and final submissions with the play area aiming to be completed just before school summer holidays so mid July.

131. **MAGAZINE PRINTING**

As per good financial regulations a review of practices periodically is good practice. The Clerk had sourced an alternative quotation from a printing company. They had also sent a sample of a similar magazine of an alternative area which was circulated at the meeting. The quotations are very similar to the existing printer, marginally more expensive but include delivery to a specified address rather than collection.

Cllrs RESOLVED a trial of the new printers for the March edition of the magazine on a one-quarter basis and review, including residents' feedback.

132. **CHRISTMAS ACTIVITIES**

Christmas tree, lights and banner

The Clerk would like to record a thank you to Cllr Steve Bailey, Cllr Chris Brealy and Cllr Bob Todd for erecting the Christmas tree, lights and new banner on Saturday 2 December 2017. Cllr Bailey advised he will need to source some new parts for the tree for use again next year – these are running repairs needed on the tree caused by the recent high winds. Cllr Brealy will remove the date on the banner in readiness for a new one being stuck on for the next year's use.

Cllr Bailey also said he would like to buy some additional festoon lighting for the 2018 event – Cllr Ellis proposed that this be supported, Cllr Chapman seconded and all cllrs showed agreement with a show of hands, and the Clerk and Chairman will deal with this.

Christmas lights competition

The Clerk would like to record a thank you to Cllr Chris Brealy and Cllr Bob Todd for undertaking the shortlist and the shortlist final judging by Cllr Bailey and Cllr Chapman.

The winner of the hamper this year were new residents in the property on Chestfield Road at the junction of The Ridgeway.

Carols Event

There was a change of start time from 8pm to 7pm. And the new banner advertising the event too for the first time this year. There was a record attendance. Cllr Bailey was delighted to report that there were also a lot of children attending this year (it had co-incidentally been the date of most of the local schools' end of term day.) Cllr Bailey advised that he had spoken to both Father Kevin and Father David and there was some feeling that a change of format may be discussed for the 2018 event to involve the children more.

133. **COMMUNITY RIGHT TO BID**

(CRTB legislation came in as part of the Localism Act. It means that the parish council may look to get assets of community value in the village added to a register of assets, held by Canterbury City Council, whereby if there is any notice of their disposal or sale, the parish council be notified and the parish council/community then have a limited amount of time to raise finance and have a right to bid to buy the asset before it can be sold on the open market. If any assets are successfully added to the register, this gives a right to bid on an asset – but not a right to buy.) Chestfield Parish Council consider that the CRTB legislation links to the result of the village survey – where residents value the village assets and would probably rather have the various assets retained as a community assets than be sold off for development.

Chestfield Parish Council has recently considering nominating assets in the village. Their application submitted to CCC to list the Radfall Recreation Ground has been successful (although there are no plans by CCC to dispose of it).

On 4 December 2017, the Clerk submitted similar applications for both the Rugby Club at Reeves Way (where CCC own the land and lease the facility to WRFC) - and the Chestfield Road play park (without the serco storage shed). There is no update yet.

134.

CURRENT PROJECTS

Cycling and cycle paths improvements in the village

A resident has approached the parish council keen to explore opportunities for better cycling and cycle paths in the village. The resident met with the Clerk and Cllrs Todd, Brealy and Fitzpatrick in December 2017, and several items were discussed and some research has been done since. There are lots of possible aspirations and lots of problems too to achieving them.

It was a positive meeting and it was felt that another meeting to consolidate the work everyone has been doing since the first one and discuss any next steps would be worthwhile.

Resident request for built up kerbs at bus stop(s) through Chestfield

A resident of Chestfield with health issues who uses a wheelchair and struggles to get on buses as there are no built up kerbs to help wheel chair users, asked the parish council to investigate this. Kent County Council Highways is responsible for bus infrastructure on the highway but their current programme and limited funding does not include Chestfield. Over the last few months the Clerk has held meetings with the Stagecoach Infrastructure manager, CCC representatives and Kent Highways representatives.

There are possible phased projects with the two stops at Maydowns Road (used by the disabled resident) highlighted as Phase 1. Consultation with the directly affected properties in front of and adjacent to the two stops did not give rise to any comments or concerns. And at the 13 November 2017 parish council meeting Cllrs resolved that the parish council fund the bulk of the project and implement Phase 1. In summary the project will provide:

- A newly positioned bus shelter on the Maydowns Road side of Chestfield Road with a raised kerb and clearway markings in the road

- A raised kerb and re-positioned pole on the Sainsbury's side of Chestfield Road and clearway markings in the road

KCC Cllr Simmonds has donated £500 from his Member Grant. And the CCC representative has also confirmed a financial contribution of £1,000 to the new bus shelter. CCC will also add the new shelter to their insurance and maintenance regime.

Kent Highways provided the technical requirements for the works on both sides and the Clerk has placed an order for the works. Design options and other considerations for this project have been discussed by the parish councillors by email, and a high quality shelter has been agreed upon. It was further agreed that perforated panels should be added – these will provide an element of obscurity and privacy for the nearby residents.

The Clerk will also explore lighting options for the shelter including solar panels – which may discourage graffiti? The Clerk explained she would have to seek authority from Kent Highways for any lighting options.

A delegated authority was given to the Clerk and Chairman to finalise the order. This order will be progressed in January 2018. The Clerk will also oversee the procurement actions and ensure the necessary permits from Kent Highways, with works and spend to occur by 31 March 2018 at the latest.

135.

ENVIRONMENT

A possible Phase 2 Shrub bed project at Chestfield Play Park

Cllrs commented that the previous Shrub bed project at Chestfield Play Park in conjunction with CCC and Serco was very successful. They felt that there could be a Phase 2 – for the shrub bed

behind the first one. The Clerk had approached CCC with a view to repeating the Shrub Bed project with volunteers in the Spring 2018. However there has been no reply. The Clerk will chase again – perhaps with a view now to doing something in Autumn 2018.

Diamond Jubilee sapling at the play park

Cllr Chapman offered to check the Jubilee tree the parish council planted – to ensure that it is not being choked by ivy or anything.

New Wooden Benches at the Play Park

TO NOTE that the two new benches are now on order – the installation of these was delayed due to the complete refurbishment of the premises. Due to the play area upgrade Cllrs resolved at the 08 January 2018 parish council meeting to re-locate these along the Fern Close perimeter. (The CCC officers have confirmed they would be in agreement with this.)

The Clerk will liaise for a timescale and delivery etc. The Clerk will also seek quotations for the installation with concrete platform/bases as the ground there is very wet.

Cameras to help combat fly-tipping

Cllr Brealy and the Clerk met the CCC Environmental Enforcement officer on 20 November 2017. This meeting took the form of a tour along Molehill Road, Owls Hatch Road and Thornden Wood Road. The Officer has been in post for about a year and does visit the areas of Molehill Road and Owls Hatch Road on a daily basis.

He has arranged for a litter pick by Serco for these roads (there cannot be community litter picks organised for these roads as the speed limit is too high to be considered safe for volunteers). He arranges for flytipping to be removed and also looks for evidence within the tipped material for its source. He commented that there are often cases of private individuals getting conned by illegitimate contractors.

RESOLVED that a magazine article again reiterate to residents the need to check the validity of contractors removing residents rubbish/materials- and to get a receipt for goods removed – this is also called a waste transfer note – and should be given by law by legitimate registered waste carriers. Cllr Bailey offered to try and source a picture of an example Waste Transfer Note to help with this.

NOTED that for the area by the Solar Farm gate, the enforcement officer will supply replacement signage with wording around “Flytippers will be prosecuted”.

Also CONSIDERED on the KHS verge triangle on Molehill Road – for the parish council to put in two stakes to prevent vehicles backing up on to the verge and dumping – this will need Kent Highways agreement. (The Environmental Enforcement Officer was in agreement with this suggestion). Cllr Bailey proposed and Cllr Chapman seconded and all Cllrs indicated with a show of hands that the parish council should try and get permission from Kent Highways to put in stakes (at the parish council’s expense.) Cllr Brealy will send the Clerk a map of the location to aid with this request to Highways. Cllr Brealy kindly offered to also install the stakes if permission is subsequently given.

NOTED that CCC have already installed signage at their expense, at either ends of all these roads (and in some cases in the middle of the roads, but not directly beside the camera so as not to give their locations away). This signage is for alerting people to the presence of cameras – as a deterrent but to also make any subsequent footage legal for use.

At the November 2017 parish council meeting, the councillors discussed buying covert cameras to try and tackle the ongoing and persistent issues with flytipping on certain roads in and around the parish; the decision on whether to do so, was deferred until the on-site meeting with the Environmental Enforcement officer had taken place. The Environmental Enforcement officer has now confirmed that *if footage on the camera shows proof of the action of flytipping being committed then CCC will take action.*

Cllr Brealy has researched different types of cameras and one similar to that used by CCC is considered best. They are small, portable and moveable. They are in a camouflaged and waterproof casing. They are battery operated and movement detector operated/infra-red operated, with a wide angle lens and a PIR which does not glow when activated at night. The cameras takes one still shot and then one minute of video.

CONSIDERED Chestfield Parish Council buying camera(s) and associated rechargeable batteries, SD cards and bird box/hides. Each camera is in the region of £115 each plus sundries and a hide box, bringing them to £180 each. There is of course a risk of theft of a camera. Locations in the village have been discussed but will not be advertised in these Minutes.

Cllr Gibson proposed, Cllr Ellis seconded and all Cllrs indicated agreement and it was RESOLVED that the parish council purchase three cameras and associated sundries – for use on a trial basis – and review their effectiveness etc in two meetings time.

Once installed, Cllr Brealy will visit, replace the rechargeable batteries, and either clear non-problematic footage captured, or download relevant fly-tipping footage to a computer to share with CCC for action.

Overgrown section of a public right of way footpath through the Churchwood Estate

There is an overgrown parcel of bushes and vegetation on the pathway between Longacre and Polo Way – adjacent to No7 Woodcote, and which also forms part of the parish council circular walk. Allied London own all through that swathe of that estate. Allied London ‘gave up’ maintenance on the estate in 2011, and the parish council subsequently took over the grass cutting responsibility. In November there was an attempted burglary in the area.

The Clerk was approached by a neighbourhood watch co-ordinator and concerned residents nearby – as the bush was used by the perpetrator and he hid in it to escape from the police.

The Clerk went and met the NHDW co-ordinator on site to discuss things. Also while in the area, they questioned walkers and dog walkers using the path about how they felt about the bush. Several of them felt that there was an issue of safety especially in the dark and they stated they did not use the area at night.

The Clerk met with the parish council contractor to discuss options. These included do nothing; cut the whole lot right back to within 1m of the fence line; or cut the ground-level vegetation out, including elders and brambles – this will mean there are no hiding places – but leave the tree canopy in at the higher level – so this could be better for birds and biodiversity and possible better aesthetically. (There is evidence of the bush/vegetation holding a lot of birds. The parish council is mindful of that, and of instructing work to avoid bird nesting season.)

Cllr Bailey proposed and Cllr Loder seconded and all councillors indicated with a show of hands that they were happy to instruct Option 3, considering this the best for both safety and biodiversity grounds. The Clerk will instruct the contractor. For the ground cover, the ivy will be strimmed, and later in the Spring, the ground raked and the grass re-seeded. Additionally, the contractor will chip all waste where able to do so, and take away under a waste carrier licence.

Tarmac public right of way path here also

In connection with the above, councillors raised concern about the state of the actual path in this area. The parish council asked the Clerk to ask KCC for an inspection of the tarmac public right of way footpath on the allied London stretch of land between Longacre and Polo Way.

136.

ACTION PLAN ITEMS

The Action Plan will continue to be progressed. Items have lead Cllrs or Clerk to progress them. The following progress was noted this time:

- The Clerk will bring a draft Planning Information Leaflet to the next meeting.
- Cllr Todd reported at the last (November 2017) meeting about buses to Estuary View - Cllr Todd had put together web links and journey planners, and a possible dialogue with Stagecoach about any possible improvements to the journey, routes, buses and links was

felt useful. Since then on receipt of the Minutes circulation the Whitstable Society got in touch with the Clerk on reading this item and have given new information. Cllr Todd will do an article for the March magazine – and ask residents to give feedback too.

- Cllr Todd advised that he intends to lead on a review of the Emergency Plan for the village. He now has the latest template from KCC and will liaise with the Clerk. This is very much a work-in-progress.

The meeting closed at 9.30p.m.

Signed: Date:
Chairman

Please note these Minutes remain as draft Minutes until they are approved by the parish council at their next parish council meeting

**CHESTFIELD PARISH COUNCIL
PLANNING REPORT, JANUARY 2018**

APPENDIX 2

CA/17/00469/OUT - Grasmere Gardens, Land South of The Ridgeway: Outline application for 300 dwellings, employment space; community hub to include shops, financial services, food and drink outlets; non-residential institutions to include clinics, health centre, crèche, nursery and day centre; a cafe/restaurant/bar; 7.16ha of open space, play facilities, car parking & landscaping.

The parish council's response sent to CCC on 20 April 2017, objected to: Foul drainage capacity ; Surface water issues ; Access, emergency access and speeding traffic ; Transportation, public transport and parking ; Future Maintenance of Open Space ; Primary Education/ Innovation Centre, Nursery, Cafe and Shops Parking arrangements. The objection letter is on the parish council website:

<http://www.chestfieldpc.kentparishes.gov.uk/wp-content/uploads/2017/04/CA17-00469-OUT-PC-RESPONSE.pdf>

There is no update on any development management committee meeting date to determine it yet.

The parish council does intend to send a councillor as a speaker when the application is determined - although strictly speaking the parish council does not have the speaking right that it would have, were the application actually in the parish so there may be a limit of just 3 speakers.

New Applications

32	CA/17/02609 - Bodkin Farm, Thanet Way, Chestfield, CT5 3JD Application for listed building consent for full demolition following a fire.	The application is saying that a fire in October has made the building structurally unsafe and hence the need for demolition. No trees are affected. This is a listed building - The Design and Access statement says that Heritage England were consulted (as it's a listed building) – and they have no objection. The parish council has no comments.
33	CA/17/02601 - 103 Chestfield Road, Chestfield, CT5 3LU Proposed single-storey detached timber framed golf practice and teaching facility.	The building overall is acceptable – it is single storey and in keeping, and can accommodate 3 golfers at a time practising shots. It is not a driving range facility open to the public per se. But although the D&A states that “there is no intention to provide external lighting such that the practice range can be used after dark” the parish council have submitted a comment that whilst the parish council is pleased to see this statement, the parish council would like it to be made into a condition if CCC is minded to grant the application.
34	CA/17/02682 – The Barn PH, 101 Chestfield Road Application for listed building consent for internal alterations, including demolition of existing section of walls forming cupboard and lobby; removal of section	All internal works to this Grade 2 listed building to improve seating arrangements. There are no external alterations to the building, pedestrian or vehicular access or car parking.

	of upper back bar fitting, carpet and timber flooring at ground level; stripping out of existing timber staircase and section of mezzanine floor; new tiling and full decoration of gents and ladies toilets; erection of new timber staircase to access mezzanine level; new carpet and button back fixed seating on mezzanine floor.	The parish council has no comments.
35	CA/17/02693/VAR - Dogs Trust Canterbury, Radfall Road, Chestfield, CT5 3ER Variation of condition 02 (drawings) of planning permission CA/15/02454/FUL for the proposed demolition of existing kennels (intake building), cottage and old reception and replacement with a detached single-storey intake building with accommodation within the roof space to provide overnight staff accommodation and office; to allow 3 additional dormer windows.	The parish council has no comments.

FOR INFORMATION: view and comment on applications online at <https://publicaccess.canterbury.gov.uk/online-applications/search.do?action=advanced>

Notifications

CA/17/02282 - 62 Chestfield Road Proposed two storey attached dwelling and two-storey rear extension with associated alterations to 62 Chestfield Road together with detached double garage and alterations to existing vehicular access.	REFUSED by CCC
CA/17/02337 - 2 Birkdale Close Erection of two-storey detached dwelling and garage. Single-storey rear extension with 2 no rooflights to existing dwelling and erection of garage following demolition of single-storey side extension.	WITHDRAWN
CA/17/02409 - 23 Longtye Drive, Chestfield Proposed erection of 1.5m fence.	GRANTED by CCC
CA/17/02394 - 64 Grasmere Road, Chestfield Proposed detached single-storey garage.	REFUSED by CCC
CA/17/02414 - Chestfield House Nursing Home, The Ridgeway Fell 10 trees subject to T.P.O No 4 1969.	GRANTED
CA/17/02315 - 19 Cherry Orchard Proposed two-storey rear and single storey rear/side extensions together with first-floor bay window to side.	WITHDRAWN
CA/17/02486 - B&Q, Reeves Way, Chestfield Proposed installation of security fence and gates to service yard.	GRANTED by CCC

Enforcement

Enforcement Case at Molehill Cottage, Molehill Road

ENF/17/00367 – November 2017

Application CA/16/00148 gave permission for a new garage at Molehill Cottage.

It has planning permission but a log burning stove has been added along with a black flue pipe.

CCC Planning Enforcement team opened a case after a resident complaint, but wrote to the Clerk on 23 November 2017 to advise:

“The site has been visited and a careful assessment made. Government advice is that enforcement action should only be taken when a breach of planning control would unacceptably affect public amenity or the existing use of land or building meriting protections in the public interest. The Council (CCC) do not consider that this development has resulted in substantial harm, or that it is in the public interest to pursue enforcement action over this matter. Should an application for an amendment to the approved plans be submitted to the Planning Department then it is likely that this would receive approval. The owner has been notified that this matter should be regularised through an application and failure to do so may cause problems regarding any future sale of the property, however no further action will be taken by CCC’s planning department with regards to this matter and the case will now be closed.”