

Chestfield Parish Council - Action Plan

Appendix 5
Meeting, December 2011

The parish council's activity can be placed under one of five headings:

- 1. On-going, every day maintenance**
- 2. Current short-term Projects**
- 3. Desirable Projects for investigation/implementation in the medium term or long term**
- 4. Actions/Projects removed from the Plan and recorded as "Achieved"**
- 5. Actions/Projects removed from the Plan and recorded as "No prospect of progress (but recorded to monitor in the future)"**

**This document is set out against the above five headings/sections
(Each has a separate labelled 'tab' on the electronic spreadsheet)**

Ongoing, everyday

Bus and Train services
Christmas Carol Service
Environment and streetscene including Litter and dog fouling
Highways
Horticulture/bulbs
KALC area rep
Magazine advertising
Magazine editor
Magazine distribution
Manston airport rep
Neighbourhood Watch
Open spaces, including verges
Parish Plan
Planning
Play park and recreation ground
Policing
Portal reporting - of faults or problems around streetlights, highways, road signs, footpaths, pavements, vegetation, fly-tipping etc
Public Rights of Way - footpaths and vegetation reporting
Social Activities
Speedwatch
Training
Tree Warden
Website and IT

Current Projects

Key:

	Green - Action complete
	Amber - Action started
	Red - Action not started / ongoing difficulties

		Progress marker	Action Required	Owner / who to do	Due date for update report/completion
1. Highways and Byways					
To ensure that there are sufficient safe methods of crossing Chestfield Road	Parish Council to investigate:	Amber	Contact KHS officer Ruth Goudie re feasibility and pricing	Steve	Update report to full council due Feb 2011
	A zebra crossing to be placed in the area of Radfall Recreation Ground.(Football at weekends now includes one if not two juvenile football teams with attendant families. Plus a lot more dog walkers using Radfall Rec.				
	A crossing at entrance to the play park to ensure children can access safely.	Amber	KHS previously declined scheme as there is not a pavement on both sides of the road. New site visit to village in January 2012 with a Highways Inspector will look	Steve	Update due Feb 2011
2. Transport					
Evaluate bus stops to ensure that they comply with new regulations for disabled users	Pick up when the new style buses come on to the Chestfield routes. Clerk has made enquiries to Stagecoach - There are the following statutory regulations on the Department for Transport website about when all buses and coaches must meet the Public Service Vehicle Accessibility Regulations 2000 (PSVAR) – All full size single deck buses over 7.5 tonnes will be fully accessible from 1 January 2016, and all double deck buses from 1 January 2017. · New buses weighing up to 7.5	Amber	Jeremy Cooper, Commercial Director of Stagecoach confirmed December 2010: You are quite right in identifying the relevant legislation in respect of the introduction of fully accessible buses. At Stagecoach we hope to beat this target date, however it was set up with the understanding that vehicles bought before accessible buses were in production would still be expected to be used for their normal life time (at least 16 years) and many of our step entrance double-deckers are not yet time expired. We are not likely to extend accessible double-deckers to route 5 before 2013, but we may have the opportunity to operate midibuses sooner than that depending upon the fleet replacement programme.	Clerk	Report to full council in January 2011
Determine which stops need improved paving (i.e. hard standing, kerbs or relocation)			Links to action above - Once provision date known above further work required with this	Clerk	

Dropped kerbs where pavements end to enable crossing to opposite footways.	To investigate dropped kerbs at:		This action to be picked up early 2012 by Clerk, Chairman and Cllr Harrison	Steve/ Clerk and Cllr Harrison	
	Opposite the end of the footway South of Willow Way (Very High Kerb)		Clerk to walk the village and make a list. Cllr Bailey to write an article for the March 2012 maagzine asking resident where further dropped kerbs are needed		
	Footway on the West side from bus stop to Primrose Way	Amber			
	On the West side - Primrose Way and Ridgeway, East side south of Willow Way opposite termination of footway.				
Cherry Orchard is a request stop - check with users if either (i) re-siting or (ii) a path to the stop or (iii) Request for a permanent stop here is warranted	Cllr Claisse commented at December 2012 meeting that People are queuing on the northern side of Cherry Orchard - is this still needed?	Amber	A request stop at Cherry Orchard would cost £1,250 approximately. At this time there are no funds available from Kent Highways	Medium term	Chairman Cllr Bailey to have a look at and do an article in the March magazine to ask residents if this is still desired

3. Environment

Investigate the problem of flooding under Swalecliffe bridge	Discuss with highways the need for better drainage of surface water at these locations, if necessary.	Amber	The Parish Council had talks with KHS drainage engineers who costed and accepted works for more gulleys. Ongoing dialogue since October 2010 as works more difficult than KHS anticipated.	KHS / Clerk ONGOING	Clerk to monitor
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5. Amenities and Activities

New clubs/classes /activities / groups to be set up in the village	Any resident interested in setting up a new class or group please contact the Parish Council for publicity and support.	Amber	Ongoing, if there is a demand	Resident	
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Medium to Long Term projects

1. Highways and Byways

		Progress marker	Action Required		Owner /who to do	Due date for update report/completion
That Chestfield should have a continuous footway along the Chestfield Road with a recommendation that this should be on the eastern side	Footway in front of 143, to produce a constriction in the road and help reduce traffic speed.	Red	David Fitzpatrick prepared drawings for discussion with Kent Highways and KCC.	Long term	Clerk to add to KHS site visit Agenda in January 2012 to revisit and report back	
	Buy the Oast Houses either compulsory order on front gardens or build footway to produce constriction or move the road over to the West.	Red	Published the drawings on the website and in the magazine.	Long term		
	Alternatively: Provide controlled crossings at No 143 and the Oast Houses and extra footway to link them on the Western side of the road.	Red	KCC has advised no funding available for the foreseeable future.	Long term		
Footway needed on Molehill Road		Red		Long term		
To increase the number of safe routes available to cyclists within the village, ensuring, where possible, that links are made to other cycle routes.	Suggest: mark a cycle route ' Grasmere Road- Pismire Road- Rayham Road to the Crab and Winkle cycle route.		Suggestion made to C.C.C.	Long term		

	Preferably: Provide a dedicated cycle route along the North side of the recreation ground to join footpath CW 27 then CW 27A to Rayham Road for Whitstable via the Crab and Winkle line.	Amber	Limited funds at present - main consideration is being given to Swalecliffe to Thanet Cycle Way.	Long term		
	For Canterbury: after crossing the Brook on CW 27 turn left onto CW 21 to South Street to join the Crab and Winkle route going South.		KCC has provided a cycle track at the northern end of Chestfield Road.	Long term		
	Cycle route marked on Chestfield Road to reduce road width to help prevent speeding.	Amber	Chestfield Road is too narrow to install a cycle track	Long term		

3. Environment

Consideration for more and improved street lighting	Identify locations for more street lighting	Amber	CCC has its own Street Lighting Strategy. Lights in Highway verges come under KCC. Residents should report faults to the Parish Council or KCC Highways 08458 247800 giving the number on the post and location. Black Spots should be reported in a similar fashion.	Medium term	Crab and Coulter road has recently had new street lighting (December 2012)	
	Light pollution to be minimized where possible					
	Old lights to be replaced by anti-light pollution ones				December 2012 - Clerk to invite Sue Kinsella, KCC Lighting manager to a future parish council meeting	

5. Amenities and Activities

To support the desire for a Community Centre in the village	Locate suitable landsite		Initial contacts made but no firm offer of land made to date	Long term		
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	Chestfield Parish Council to invite the formation of a Working Party/Steering Group to investigate the whole issue of a possible Village Hall, by advertising in the magazine and Web-site and local papers.		Funding opportunities limited in current economic climate i.e. No government funding at present for new halls	Long term		
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Removed - Achieved

1. Highways and Byways			
Increase the car parking facility at Radfall recreation ground	Work with the city council and obtain receipt of planning approval to increase size of car park	ACHIEVED	Car parking capacity increased
Increase the car parking facility even further at Radfall recreation ground	Work with the city council and obtain receipt of planning approval to further increase size of car park and also identify suitable funding opportunities	Investigated	Two different options were costed and presented in 2011 but after consultation with residents when they advised they did not want further car parking project shelved.
To attempt to prevent speeding vehicles throughout the village.	To investigate provision of Flashing Speed Indicator signs and/or speed cameras	ACHIEVED	Flashing sign now installed
	Ongoing speedwatch checks carried out by volunteers. Additionally speedwatch signage installed in 2011	ACHIEVED / ONGOING	
	Increase overall awareness of problem via Parish Magazine, website.	ACHIEVED	Articles published in magazine and website.
Dropped kerbs where pavements end to enable crossing to opposite footways.	To investigate dropped kerbs at:		
	The entrance and exit to Golf Club car park.	ACHIEVED	
Investigate attempts to reduce noise from new Thanet Way (A 299)	Silent road surfacing for the new Thanet Way. Identify areas for planting to develop natural noise barriers.	ACHIEVED	Recent resurfacing in 2010 appears to have improved the situation. For technical reasons the bridge at Radfall Road cannot be given the same treatment.

<p>To investigate other traffic calming measures (mindful that majority of residents said they do not want traffic humps.)</p>	<p>Parish Council to make enquiries to KCC Highways re: marking of road to reinforce 30 mph limits.</p> <p>Chestfield PC put in a bid application (Jan 09) for part funding for traffic management works including roundels, hatching, a second interactive sign and a white village _ gateway _</p>	<p>ACHIEVED</p>	<p>Marking of road to reinforce 30mph limits approved and carried out by KCC.</p> <p>Bid was successful for traffic management works for roundels and hatching and which has now been carried out. (KHS refused a second interactive sign and a white village _ gateway _)</p>
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2. Transport

<p>Consideration be given to decrease the volume of traffic through Chestfield at school run times</p>	<p>Possible Walking Bus scheme</p>	<p>ACHIEVED</p>	<p>Presentation on the Walking Bus Scheme in September 08. Mrs Johnson co-ordinated names of interested parents, approached the Swalecliffe school head and formed Walking Bus.</p>
<p>To investigate residents _ desire for bus shelters</p>	<p>Locations of stops needing shelters.</p>	<p>ACHIEVED</p>	<p>Bus Shelter installed in Chestfield Road</p>
<p>Consideration for a car park at the train station to alleviate on-street parking in roads near the station</p>	<p>(Dependent on station remaining open.) Discuss the need /size for a car park. Train users survey to determine the need</p>	<p>ACHIEVED</p>	<p>There is no land available for a car park</p>
<p>Support to be given to maintaining Chestfield station and keeping it open</p>	<p>Representation at meetings regarding closure. Consideration that children travel by train to Faversham & Thanet schools.</p>	<p>ACHIEVED</p>	<p>There is no proposal in the Kent Rail strategy to close Chestfield/Swalecliffe Station</p>
<p>Consideration be given to a bus service to Whitstable station if Chestfield closes</p>	<p>Feasibility study to be carried out if the need arises</p>	<p>ACHIEVED</p>	<p>As above</p>

3. Environment

Installation of more litter bins	Locations decided at May Open day event Request and install	ACHIEVED ACHIEVED	Litter bins located on the footpath running from Maydowns Road/Share & Coulter Road near alleyway and the Chestfield Road eastern side of the bus stop.
Installation of more dog bins	Locations decided at May Open day event Request and install	ACHIEVED ACHIEVED	Bins now located at the junction of Chestfield Road/Grasmere Road. Birkdale Close near the pond. CCC will review a location on land between the Total garage and Maydowns Road in 2009/10 when new funds may be available. Also Primrose Way/Lavender Close and also 76/77 Primrose Way. Bins have been installed between Polo Way and Share and Coulter Road
Consideration be given for the request for more trees	Location(s) to be decided Parish council to decide with residents	ACHIEVED	Chestfield PC funded additional and replacement trees and shrubs in the play park (2009) .
Consideration be given for the request for more trees	Location determined with residents and consultation carried out and project completed	ACHIEVED	Chestfield PC funded and have had 37 trees planted at Maydowns Road November 2011
Support be given to the request by residents for no more housing	Under the local plan no more housing has been allocated for this area up until 2010	ACHIEVED	Parish plan to be used to support the residents and council

Investigate blocked ditches in Grasmere road	Establish responsibility for the ditches and ensure they are regularly cleared	ACHIEVED	Riparian Owners. Article in Parish Magazine 03/08
Investigate the problem of flooding under the A299 bridge	Discuss with highways the need for better drainage of surface water at these locations, if necessary.	ACHIEVED	Drains now being cleared out - no recent problems
4. Policing and Security			
To see more visible signs of Police activities	Publicise as many of the activities as we can via village magazine and Web site and via neighbourhood watch representatives	ACHIEVED	Chestfield now has a PCSO and a P.C.
(Police patrols may be happening BUT are not as evident as could be)	A regular contact needs to be created with the local police officers and specials so as to build an understanding of the issues within the village	ACHIEVED	They attend Parish Council meetings and the have held monthly surgeries.
	An appropriate path created for the passing of information for publicity of police activities affecting our village.	ACHIEVED	We post policing information on their activities on the web-site and in the village magazine
			They partner with Speedwatch members on a regular basis to manage traffic speeds through the village
			Kent Police have given every parishioner details of direct contact with the East Kent policing team.
Activities for school children after school / holidays-to reduce vandalism, graffiti etc.	Gather enthusiasm from people who would have an interest in starting a village activity		Village Youth Club

	<p>Introduction of more village activities/ clubs</p> <p>Continuation of the Street Runner</p>		<p>Has been running for 3.5 years and includes occasional trips - emphasis is always on exercise and activity. It has highlighted the need for a Village Hall where there could be more regular sessions and different clubs.</p> <p>More volunteers needed - all volunteers will qualify for free training at KCC for recognised qualifications</p>
<p>Action against anti-social behaviour. Control of the hooligan element</p>	<p>To continue initiative to combat problems using our PCSO. Publish activities via the website and magazine.</p>		<p>FOR INFORMATION</p> <p>All residents can report in confidence any instances of anti social behaviour, vandalism, graffiti, neighbour disputes to the Public Safety Unit, Gordon Road, Herne Bay 01227 289260 or public.safetyunit@canterbury.gov.uk</p>
<p>Keep play grounds free of litter, glass, graffiti and other signs of nuisance or substance abuse</p>	<p>Clear signs. All users to be encouraged to keep clean. Place visible phone number for council action for removal of unsafe items</p>		<p>ACHIEVED</p> <p>Regular checks are made of all the open areas with the help of feedback from parishioners. Any policing issues are referred immediately to our PCSO and PC for follow up</p>

<p>We recommend villagers comply with the advice of Police to report to them all incidents, crimes and any suspicious behaviour.</p>	<p>Remember crime rates in Chestfield are low. The fear of crime does exist although most villagers feel safe.</p> <p>Recommendation that the Parish Council publicise details of how to report crimes to either the local Police and /or the Public safety Unit so that a true picture of the village may be obtained.</p>		<p>We publish contact information for policing on our website and in our parish magazine.</p> <p>Kent Police have also given contact information to every parishioner</p>
<p>Wardens taking more pro-active part in the activities of youths and children. They need to be available out of business hours!</p>	<p>Kent Police attend Parish Council meetings and report on their activities. They hold monthly surgeries and sometimes attend the youth club.</p>		<p>We now have a full time PCSO who is available to take part in the activities of the youth club. The PCSO works on a shift basis which covers the evening and weekends and is backed up by the local policing team at Whitstable.</p>
<p>Neighbourhood watch / Be more alert to strange faces</p>	<p>A continuous campaign is required to start more watches throughout the village.</p>		<p>Finding co-ordinators for the new schemes has been difficult and so Neighbourhood Watch information will be available on the website and in the local newspapers and village magazine. Parishioners will still be encouraged to start new schemes.</p> <p>We have also signed up to Trading Standards alerts which we will send to the website and the local newspapers.</p>
<p>5. Amenities and Activities</p>			

<p>To support the development of the Play Park, with particular regard to the older children</p>	<p>To look at multi-sports park and netting, although these are popular with teenagers there is a site problem due to noise and alternative equipment may be needed. Consult local teenagers. Look at ways of stopping unwanted gatherings and drug use by providing security lighting. Get plans drawn up of proposed development Apply for planning permission/funding</p>	<p>ACHIEVED</p>	<p>Multi purpose area not feasible due to planning restrictions. 5 A side goals added to park</p>
<p>That consideration is given to options for local shops and post office</p>	<p>Contact large grocery chain companies to look at whether or not they would be interested in opening in Chestfield.</p>	<p>ACHIEVED</p>	<p>Hairdressers now established in the village. Chestfield PC supported the local post office</p>
<p>To develop a "welcome pack" for new residents</p>		<p>ACHIEVED</p>	<p>Welcome packs created and held by the Clerk. The website ad magazine encourage new parishioners to make contact to ask for a pack.</p>

Removed - No current prospect of progressing

1. Highways and Byways

Footpaths.	<p>Try to form a village rambling group to way mark and keep open village footpaths.</p> <p>Use parish website and magazine to publicise need to keep footpaths cleared.</p>	Red	A lack of volunteers to maintain the footpaths. Individual walkers are encouraged to keep the paths clear
Roundabout at Molehill Road and fish tail markings from there to Golf Club		Red	New estimate of cost required following production of plans by David Fitzpatrick - and further justification of need required
Five-leg roundabout at Maydowns Road		Red	KHS have refused scheme due to cost and safety and lack of an accident history here
Footway needed on Radfall Hill	Chestfield PC has again requested Kent Highways services to research the history width of Radfall Road and to clear 1 metre strip on the western side of the hill area, to provide pedestrian access. Reply awaited. Chestfield Parish Council would also need to purchase a strip of woodland to progress this scheme.	Red	Abandoned - no chance of ever progressing. Some residents have taken their gardens right up to the kerb. Some have even put rockeries at the edge, which forces people to walk in the road. The Ordnance Survey plans show the title plans go up to the road, KHS will not mow this strip.